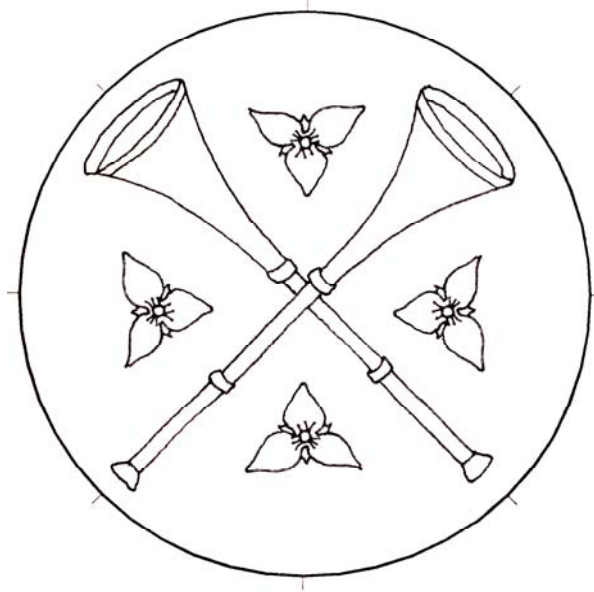


# The Ealdormere Administrative Handbook

The College of Heraldry for the Kingdom of Ealdormere



*The Ealdormere Administrative Handbook* is an official publication of the Ealdormere College of Heraldry, and represents the heraldic rules and customs currently in effect in Ealdormere. The information contained herein may not apply to other kingdoms within the Society for Creative Anachronism, Inc.

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## **Welcome to the Ealdormere College of Heraldry**

The College of Heraldry uses this manual to document its general policies and procedures. The College of Heraldry refers to the SCA College of Arms Administrative Handbook wherever possible and that document supersedes the information provided here.

The College of Heraldry may publish other documentation training manuals (i.e. the Pursuivant handbook) as long as the documentation does not delineate policy and will refer to this document as the main source.

### **What This Handbook Is**

This handbook is intended to teach you about the duties of a branch pursuivant or pursuivant-at-large in Ealdormere. It will tell you what your duties are. It will also give you the “official” policies and procedures of the Ealdormere College of Heraldry.

### **What This Handbook Is Not**

This handbook is not intended to be a course in heraldry and names. To do that would require at least a few thousand more pages, which would probably make it too expensive for the average pursuivant. We have, however, included some lists and descriptions of books that may prove useful. Your local library may have them, or you may be able to order them through your local bookstore. A few books were written by and are available from SCA members.

### **How to Use This Handbook**

Read this entire handbook at least once. No matter how much experience you have, there may be something that you still haven't learned, or were misinformed about, or maybe the rules were changed. Then reread it often..

This handbook makes frequent use of heraldic terminology and abbreviations (one of the hazards of SCA heraldry!). We have tried to define such terms wherever they are used, but we've probably missed some. If the meaning isn't obvious from the context, try checking the Glossary of Terms in the back of this handbook.

Make extra copies of the submission forms (and instructions for filling them out), so that you can hand them out to would-be submitters.

If you can't find the answers you seek in this handbook, and can't find any other reference books, don't feel that you're on your own. Check the Ealdormere College of Heraldry website at <http://www.ealdormere.sca.org/ecoh>

When all else fails, help is only a phone call away—contact your regional or kingdom superior. Most of them started out as branch pursuivants just like you, and they will be glad to help you out. Besides, that's part of their job!

## **I. Structure of The Ealdormere College of Heraldry**

Only warranted Heraldry and Pursuivants are in the College of Heraldry. Warranting is conducted in accordance to Kingdom and Society requirements.

Although other members of the populace may perform heraldic functions, certain tasks must be conducted under the guidance of a warranted herald or pursuivant. These tasks are detailed within this document.

The Ealdormere College of Heraldry shall be defined as all of those individual warranted heraldry within the Kingdom of Ealdormere. The structure of the College shall be as follows:

The Trillium Principal Herald  
The Senior Staff of the College of Heraldry (including Titled Heraldry & Pursuivants and other non-titled positions)  
The Baronial Pursuivants  
The Canton & Shire Pursuivants  
Heraldry & Pursuivants at-large

## **II. The Structure of the Trillium Herald's Senior Staff**

The Trillium Herald's Senior Staff shall consist of the following members:

**The Trillium Herald** – The Principal Herald of the Kingdom of Ealdormere  
**The In-Land Seas Herald** – The Trillium Herald's Drop-Dead Deputy  
**The Green Mantle Herald** – The Submission Herald  
**The Caleygreyhound Herald** – The keeper of the Ealdormere Order of Precedence  
**The Bucina Herald** – The Education Herald  
**The Pentland Herald** – The Herald responsible for field heraldry  
**The Afon Fawr Herald** – The Herald responsible for name research  
**The Stave Pursuivant** – The senior Pursuivant responsible for heraldic display  
**The Seeblatt Pursuivant** – A deputy of the Green Mantle Herald  
**The Quintain Pursuivant** – The senior Pursuivant responsible for electronic communication  
**The Gopher Pursuivant** – The administrative assistant to the Trillium Herald  
**The Trillium Signet** – While not a Titled Herald or Pursuivant, the Trillium Signet, as the head of the Ealdormere Scribal College, is a senior member of the College of Heraldry and a member of the Trillium Herald's Senior Staff  
**The Privy Seal** – Again, not a Titled Herald or Pursuivant, the Privy Seal is responsible for maintenance of the Scroll of Honour and the Boke of Reigns.  
**Any other non-titled positions as assigned by the Trillium Herald** These positions are created by the Trillium Herald to fulfill specific duties which are of a limited time requirement. These positions may also be "interim" positions should new titled positions be deemed as necessary (the creation of new titled positions requires the registration of the title with the College of Arms and with the approval of the Privy Council).

Each of the position's duties shall be defined in sections below.

While the majority of these positions are considered simple deputies of the Trillium Herald, and as such may be appointed at the discretion of the Trillium, a formal procedure is in place for the following positions: Green Mantle Herald, Trillium Signet & In-Land Seas Herald.

The Green Mantle Herald position must be posted in the Tidings, with applications being forwarded to the Trillium Herald and copies forwarded to the Kingdom Exchequer. The Trillium Herald and the Kingdom Exchequer will make the decision from potential candidates with input from the Privy Council.

The Trillium Signet position must be posted in the Tidings with applications being forwarded to the current Trillium Signet and copies forwarded to the Trillium Herald. The Trillium Signet and the Trillium Herald will make the decision from potential candidates with input from the Privy Council.

The choice of the In-Land Seas Herald shall be made by the Trillium Herald with the approval of the Privy Council. While this position does not require posting in the Tidings, the Privy Council must approve of the decision of the Trillium Herald.

These three positions require specific procedures for their appointment as these offices require direct interaction with the Crown and/or the Privy Council.

### **III. The Trillium Principal Herald**

The Trillium Principal Herald's duties are, for the most part outlined in Kingdom Law and within the Administrative Handbook of the SCA College of Arms.

The main section of Kingdom Law dealing with the Trillium Herald is Section VII-200. This section of law also deals with the Green Mantle Herald (see below). Please note that the inclusion of excerpts of these laws within this handbook is for basic informational purposes and is subject to change. See the latest edition of the Kingdom Laws for exact wording and content.

***VII-200** The Kingdom Herald is the voice of the Crown to the populace and the voice of the populace to the Crown. The Herald is the head of the College of Heraldry in Ealdormere.*

***VII-201** The Herald shall be responsible for the administration of Royal Courts, the heraldic submission process, the regulation of heraldic display according to operating policy, and the maintenance of the order of precedence.*

***VII-202** The Herald shall appoint deputies as necessary to fulfill the requirements of the office. Deputies to the Herald may include, but shall not be limited to:*

- Signet - responsible for overseeing the activities of the scribes of Ealdormere and the provision of such scrolls and documents as required by the Crown,*
- Privy Seal - responsible for maintaining the Scroll of Honour,*
- Submissions Clerk - responsible for coordinating commenting on heraldic submissions, and the submission of said commenting to the Laurel Sovereign of Arms,*
- Clerk of Precedence - responsible for maintaining the Order of Precedence in Ealdormere.*

***VII-203** The Herald shall adhere to the laws governing financial accounting and contracts (Article XVI) and the Kingdom Operating Policies, Section One – Financial, when administering the financial aspects of the office. The Herald shall report to the Kingdom Exchequer regarding all financial matters pertaining to the office.*

***VII-204** The Herald and all subordinate officers will provide to the appropriate branch seneschal a copy of those reports necessary to maintain branch status by a date mutually acceptable to the officer and the branch seneschal.*

*(excerpt from The Tidings Law Issue, Second Edition, Revision 2.4, September 2002)*

Other important sections in Kingdom Law with respect to the Trillium Principal Herald include V-100 The Privy Council, as well as Articles 10 through 13 (dealing with Branches, Honours, Order of Precedence and Royal Courts).

Also included in Kingdom law is the General Operating Policies of Ealdormere with Section 1.9 dealing with the Financial Policies of the Kingdom Heraldic Office. While the majority of financial matters for the Ealdormere College of Heraldry is handled by the Green Mantle herald, it is incumbent upon the Trillium Principal Herald to be familiar with all matters financial as ultimately, the finances of the College of Heraldry is the responsibility of the Trillium Herald. Section 2 of the General Operating Policies of Ealdormere deals with the selection of Kingdom Officers and outlines the procedure that must be followed in the selection of the Trillium Principal Herald.

The Administrative Handbook of the College of Arms of the SCA clearly defines the duties and reporting schedule for the Trillium Principal Herald within Section X. (*See Appendix A of this document.*)

The Trillium Principal herald is expected to be familiar with ALL aspects the documents outlined above, as well as being familiar with the Customs and Traditions of Ealdormere.

While “electronic” copies of files provided to the in-coming Trillium Principal Herald in whatever format is acceptable to them, is permitted, printed “hard” copies of all Reports, Warrants and “Official” communication must be maintained within the files of the office. These files MUST be provided to the in-coming Trillium within 2 months of the change of office (although it is recommended that the transfer of files occur at the time of the change of office)

The Trillium Herald can create precedence of rulings on policies and/or procedures pertaining to the administration of the heraldic office which are binding until such time as they are over-ruled by a further Trillium Herald precedence.

#### **IV. The In-Land Seas Herald**

The In-Land Seas Herald is the Trillium Principal Herald's Drop-Dead Deputy and as such must be acceptable to the Privy Council of Ealdormere. In the event of a Trillium Principal Herald being unable to complete his/her term of office for whatever reason (including removal from office) and the process of finding a replacement has not been completed or has not yet started, the In-Land Seas Herald shall assume the responsibilities of the Trillium Principal Herald, as Interim Officer to oversee the official process of replacing the Trillium Principal Herald in conjunction with the Kingdom Seneschal, and fulfill whatever official duties are required of the Trillium Principal herald in the interim period, including any reports, Kingdom events or financial requirements. Should the In-Land Seas Herald wish to apply for the position of Trillium Principal Herald, they shall have no part in the decision-making process and the Privy Council are encouraged to consult with the Senior Heralds of the Ealdormere College of Heralds when considering applicants. In this situation, the interim Officer (the In-Land Seas Herald) shall be responsible for ensuring that all of the elements of Kingdom Law, Operating Policy and Society Policy are followed for the posting of the position, but shall require that all applications be made directly to the Kingdom Seneschal and the Crown.

As such, the In-Land Seas Herald MUST be familiar with all of the governing documents outlined in the section covering the Trillium Principal Herald (section III, above), and fulfill all of the requirements for office of the Trillium Principal Herald.

The In-Land Seas Herald may also hold any of the other deputy positions within the College of Heralds.

The In-Land Seas Herald may also act as the Official Heraldic "advisor" to Their Highnesses, ensuring that the Heirs to the Kingdom are made aware of the heraldic processes and become accustomed to dealing with the College of Heralds.

#### **V. The Green Mantle Herald**

The Green Mantle Herald's roles and responsibilities are outlined in Kingdom Law, the General Operating Policies of Ealdormere and the Administrative Handbook of the College of Arms of the SCA, under any sections dealing with the Submissions Herald. The Green Mantle's primary responsibilities surround the process of submissions, but the position is also that of the Chief Financial Officer of the Ealdormere College of Heralds; as such, the Green Mantle Herald is not only a "deputy" of the Trillium Principal Herald, but must also be warranted by the Kingdom Exchequer and is bound by all laws and policies regarding the exchequery.

The main section of Kingdom Law dealing with the Green Mantle Herald is outlined in Section VII-202. Please note that the inclusion of excerpts of these laws within this handbook is for basic informational purposes and is subject to change. See the latest edition of the Kingdom Laws for exact wording and content.

**VII-202(i)** *The submissions clerk shall be known as the Green Mantle Herald. The Green Mantle Herald is responsible for:*

- *collecting Heraldic submissions from the populace of Ealdormere,*
- *submitting said designs to the College of Heralds,*
- *distributing designs for comment from other Heralds,*
- *maintaining accurate financial records of all income and expenses, as detailed in the Kingdom Operating Policies, Section One – Financial,*
- *filing regular reports with both the Trillium Herald and the Kingdom Exchequer.*

**VII-202(ii)** *The Green Mantle Herald is a deputy both to the Trillium Herald and the Kingdom Exchequer. The Kingdom Exchequer may remove the Green Mantle Herald for just cause, as relating to financial matters only. The Trillium Herald may remove the Green Mantle Herald for just cause. Just cause may include, but is not limited to:*

- *failure to forward submissions in a timely manner,*
- *failure to keep accurate financial records,*
- *failure to report to either the Trillium Herald or the Kingdom Exchequer,*
- *a proven inability to work with others.*

*(excerpt from The Tidings Law Issue, Second Edition, Revision 2.4, September 2002)*

Also included in Kingdom law is the General Operating Policies of Ealdormere with Section 1.9 dealing with the Financial Policies of the Kingdom Heraldic Office.

### **1.9 Financial Policies of the Kingdom Heraldic Office**

**1.9.1** *The Green Mantle Herald is responsible for the collection of heraldic submissions and fee payments for those submissions, from the populace of Ealdormere. Records of all fees collected must include separate entries for each submission made. Each entry will include: the full name and address of the submitter, the name of the individual making the payment, a complete description of the submission made, the date the fee was submitted, the amount of the fee submitted to the Society Herald, the method of payment to the Society Herald, any identifying tracking numbers for both the original payment and the Society payment, and the date the payment was submitted to Society Herald.*

**1.9.2** *The Green Mantle Herald shall maintain a separate account for all heraldic submission fees. A copy of the monthly bank statement shall be sent to both the Kingdom Herald and the Green Mantle Herald. The Green Mantle Herald is required to make a full financial accounting to the Kingdom Exchequer on a quarterly basis.*

**1.9.3** *The Heraldic Submissions office is expected to be financially self-sufficient. No funds from the General Kingdom fund shall be allotted to the Heraldic Submission account, except through detailed request of the Herald's office for specific requirements, voted on and approved by the Finance Committee. The Heraldic Submissions account may, at any time, provide funds to the Kingdom Herald's office as required, provided that all expenses regarding the submission process have been accounted for.*

**1.9.4** *The Heraldic Submissions account will be subject to an annual audit by the Kingdom Exchequer.*

*(excerpt from The Tidings Law Issue, Second Edition, Revision 2.4, September 2002)*

The Administrative Handbook of the College of Arms of the SCA clearly defines the duties for the Green Mantle Herald within Sections I through VII (submissions), Section XI (subsidiary heraldic offices), Appendix F & H (documentation sources) and the Rules For Submissions.

It is strongly recommended (but not required) that the Green Mantle Herald have one or more deputies (see section below on the Seeblatt Pursuivant) to aid and assist in the fulfillment of their responsibilities.

The Green Mantle herald must maintain complete and accurate files, including copies of all submission forms, provided documentation, Internal and External Letters of Intent, Letters of Comment, the Laurel Letters of Acceptance and Returns and ALL financial reports. In addition it is recommended that copies of all correspondence, including Internal Letters of Acceptance and Returns and communication with clients regarding status of their submissions be included in the files as well. The Green Mantle may maintain "electronic" copies of these files, but must also have "hard" copies within the files for the office. All files for the office MUST be provided to the in-coming Green Mantle Herald within 1 month of the change of office to ensure there are no "holes" in the submission process.

The Green Mantle Herald MUST oversee any "Submissions Tables" organized within the Kingdom. Either the Green Mantle Herald or the local exchequer are the only individuals who may receive monies at said tables.

## **VI. The Caleygreyhound Herald**

The Caleygreyhound Herald is responsible for the maintenance of Ealdormere's Order of Precedence both electronically and in printed form. As well, the Caleygreyhound is responsible for the publishing, via the Kingdom Newsletter, of the Summary of each reign of Ealdormere during their tenure. The Crown responsible for that reign and the Trillium herald are responsible for ensuring the accuracy of this summary.

The Order of Precedence is a record of all awards presented within the Kingdom, both Precedence bearing and non-Precedence awards. It is required that the Order of Precedence be kept up-to-date and that all entries for each reign be recorded within the OP and a Reign Summary ready for publication within 2 months of end of that reign. Extenuating circumstances MUST be reported to the Trillium Herald immediately.

All court reports must be sent by the Court herald to the Trillium Herald with 14 days of the event in question. The Trillium Herald (or a pre-assigned deputy responsible for such matters) then confirms the Court Report (cross-referencing the report with the Court List and the Trillium Signet report) and then forwards the report on to the Caleygreyhound. The Caleygreyhound MUST not publish any Court Reports not checked by the Trillium Herald's office.

The Caleygreyhound Hound Herald is also responsible for generating the Order of March for each Crown Tournament. This list, based upon the published Crown list, specifies the order in which the participants in the tourney are presented to the Crown. The Order of the March is based upon the highest precedence award of the participant or their consort. The presentation date of the awards will determine Order of March between those of equal ranking. The Caleygreyhound must provide the Order of March on the morning of Crown Tournament (if they are attending) or must provide a copy to the Trillium Herald or the herald responsible for the Tourney in sufficient time to ensure that it is on site at the event prior to the Processional.

The Caleygreyhound Herald is also to be an available resource to the Crown, the Trillium Herald or the Trillium Signet for any questions or concerns regarding the Order of Precedence, including, but not limited to checking whether or not an individual has received a particular award, an intended recipient's highest current award, or questions concerning the validity of an award listing.

## **VII. The Bucina Herald**

The Bucina Herald is responsible for heraldic education. This may be interpreted as both internal (within the College of Heraldry) and external (the general population of Ealdormere) education. The Bucina Herald and the Trillium Herald will meet every six months to determine the action plan for the office and focus of education.

The Bucina Herald may be asked to be responsible for the provision of heraldic consultation tables at Kingdom events, the organization of heraldic symposiums and/or to act as a liaison with event organizers.

## **VIII. The Pentland Herald**

The Pentland Herald is responsible for field heraldry within the Kingdom of Ealdormere. The primary responsibility of the Pentland Herald is to organize the field heralds for Crown Tournament. As such, the Pentland Herald should be in regular communication with the Heirs/Crown and the Earl Marshal leading up to the Crown Tournament to ensure that he/she is familiar with the style of tourney being run, and the requirements of the field heralds. It is recommended that the Pentland Herald or a single designated individual be assigned the responsibility during the Tournament of communicating with the list table (to avoid having multiple heralds interfering with the operations of the list master/mistress).

Any issues concerning the conduct of the heralds during Crown Tournament should be brought to the attention of the Pentland Herald and/or the Trillium Herald immediately.

During other times of the year, the Pentland Herald may be called upon to assist in the organization of field heralds for particular events. This is especially prevalent during the summer months.

The Pentland Herald should be very familiar with tournaments and the rules of the list. While being an authorized marshal or fighter is not a requirement of the position, it would be considered a definite advantage.

#### **IX. The Afon Fawr Herald**

The Afon Fawr Herald is the Senior Staff herald responsible for name resources. This individual should be available as a resource for name documentation to the general population of Ealdormere and the members of the College of Heraldry in particular. The Afon Fawr Herald should be available for consultation tables at Kingdom events and other events, such as heraldic symposiums and any events where submissions are being accepted.

The Afon Fawr Herald is responsible for maintaining the College library of source documentation and researching and maintaining any such research in name documentation. The "Name Bank" project is also the responsibility of the Afon Fawr Herald.

#### **X. The Stave Pursuivant**

The Stave Pursuivant is responsible for the promotion of heraldic display within the Kingdom. The primary duty of the Stave Pursuivant is to be available to event organizers to act as a resource for making event environments more period through the use of heraldic display.

#### **XI. The Seeblatt Pursuivant**

The Seeblatt Pursuivant is a direct deputy of the Green Mantle Herald primarily responsible for the generation of Internal and External Letters of Intent. This position is not required should the Green Mantle Herald feel they are able to handle the duties themselves.

#### **XII. The Quintain Pursuivant**

The Quintain Pursuivant is responsible for maintaining the College of Heraldry web site and any associated mailing lists (including the e-heralds list). Future electronic developments, not widely available at the time of this writing, will also fall under this office.

The Quintain Pursuivant is responsible for ensuring that all electronic communication within the College follows the guidelines set out by the SCA Inc with regards to electronic publication and should maintain communication with the Kingdom Chronicler and their deputy responsible for electronic communication to keep abreast of changes or requirements pertaining to electronic media.

#### **XIII. The Gopher Pursuivant**

The Gopher Pursuivant is an Administrative Assistant to the Trillium Principal herald and as such his/her duties will be assigned as required by Trillium.

#### **XIV. The Trillium Signet**

While not a Titled Herald or Pursuivant, the Trillium Signet, as the head of the Ealdormere Scribal College, is a senior member of the College of Herald's and a member of the Trillium Herald's Senior Staff

The Trillium Signet is the person in Ealdormere who is responsible for the assignment, administration, and production of all scrolls produced for the Kingdom and the promotion of the scribal arts in the Kingdom. The required duties and responsibilities of the Trillium Signet are outlined in the Ealdormere Scribal Handbook.

The Trillium Signet is required to provide Quarterly Reports and a Domesday report to the Trillium Herald outlining the activities and relative health of the College of Scribes as well as a current roster the period in question's active scribes. The Trillium Signet is also responsible for providing a Court Report (based upon their scroll assignment list) for each Court. This report must be sent to the Trillium herald within 14 days of the event in question and should include whether or not a scroll was done for each award, reason for the award, whether or not the scroll was presented and which awards were read into court (basically this a cross-check for the herald's Court Report, but with a focus on the scribal aspects)

The Trillium Signet is also responsible for the Ealdormere Scribal Handbook and any changes to the handbook must be approved by the Trillium Herald and the Privy Council.

#### **XV. The Privy Seal**

The Privy Seal is a deputy of the Caleygreyhound Pursuivant. Currently, the Privy Seal is responsible for the maintenance of the Scroll of Honour and the Boke of Reigns.

#### **XVI. Baronial Pursuivants**

Each Barony is required by Kingdom Law to have a Baronial Pursuivant who acts as the Senior Member of the College of Herald's within their region. This person is also responsible for maintaining the Baronial Order of Precedence. The Baronial Pursuivant must provide an up-to-date copy of their Baronial Order of Precedence to the Trillium Herald and the Caleygreyhound Pursuivant as part of their Domesday Report.

A Baronial Pursuivant is responsible for the reporting of heraldic activities within the Barony and within the Cantons of the Barony. As Full Status Cantons are not required to maintain the pursuivant's officer position the Baronial Pursuivant is responsible for reporting on the activities, through their report, for any Canton that does not have a local pursuivant.

A Baronial Pursuivant is responsible for ensuring that all new awards or orders within the Barony are passed through the College of Arm's submission process.

#### **XVII. Canton pursuivants**

While Full Status Cantons are not required to maintain a pursuivant's officer position, it is strongly encouraged that all groups have a heraldic representative. Canton pursuivants must report directly to their Baronial superior.

Canton pursuivants are responsible for the maintenance of a group Order of Precedence which must be forwarded to their Baronial superior as part of their Domesday Report. Canton pursuivants are also responsible for acting as the local representative of the College of Herald's, offering assistance or advise in all matters heraldic for the members of their local group.

Each incipient canton or shire is required to have a pursuivant before the group can go full status according to Kingdom Law. This person acts as the main contact between the College of Heraldry and the new members of the group. This person is primarily needed to ensure that the group's name is registered. Also in a new group, members need assistance for acquiring a name, device and learning court and protocol.

An incipient canton or shire pursuivant is responsible for following the rules for submissions, reporting and any other requirements that the Trillium Herald and/or the Baronial Pursuivant see fit. The Trillium Herald warrants an incipient canton or shire pursuivant with input from the Baronial Pursuivant if applicable.

### **XVIII. Shire pursuivants**

While Shires are not required to maintain a pursuivant's officer position, it is strongly encouraged that all groups have a heraldic representative. Shire pursuivants must report directly to the Trillium Herald. Shire pursuivants are responsible for the maintenance of a group Order of Precedence which must be forwarded to the Trillium Herald as part of their Domesday Report. Shire pursuivants are also responsible for acting as the local representative of the College of Heraldry, offering assistance or advice in all matters heraldic for the members of their local group.

### **XVIX. Heraldry and pursuivants-at-large**

Other members of the College of Heraldry (those not tied to a group) are classified as "at-large". Heraldry and pursuivants at-large are warranted by the Trillium Herald and must report following the same schedule as those pursuivants representing local groups.. Heraldry and pursuivants at-large are able to run Kingdom court and perform any other official duties required of a herald.

### **XX. Heraldry, pursuivants & Capitals**

In practice anyone who is involved in heraldry is a herald...or are they? The use of titles and the capitalization of said titles can be one of the more confusing elements of heraldry for a novice herald. While it is fairly easy to differentiate between the various ranks within the written word – in conversation it becomes another matter – at that point "anyone who is involved in heraldry is a herald".

Within the College of Heraldry (CoH) there are various ranks of heraldry. The ranking system and its definitions are as follows:

**pursuivant** – The most common rank within the College. Upon entering the College, this is the title that you receive – regardless of whether you enter as a group pursuivant or as a pursuivant-at-large. This title follows you so long as you remain on the warrant list.

**Pursuivant** – also known as **Titled Pursuivants**. These are members of the Trillium Herald's senior staff. The capital "P" identifies them as members of the College staff. There currently are three Titled Pursuivants in Ealdormere, those being, the Stave Pursuivant, the Quintain Pursuivant and the Gopher Pursuivant.

**Titled Herald** – These, too, are members of the Trillium Herald's senior staff. For the duration of their tenure in the specific position within the College they carry the capital "H" (the "H" follows the job, not necessarily the person – thus one who has served as a Titled Herald would, upon stepping down, once again become a pursuivant...). Currently there are eight Titled Heraldry in Ealdormere, including the Trillium Principal Herald.

**Herald** – Members of the College who have shown an outstanding knowledge of one or more of the various aspects of heraldry and have contributed to the College for an extended period of time are, on occasion granted the title of Herald (capital "H"). These individuals retain the title "Herald" regardless of

their current position within the College (Herald-At-Large, if not currently holding a staff position). There are currently five Heralds within the Ealdormere College.

Group heralds may style themselves as "name of group/rank", such as "Ben Dunfirth pursuivant". Deputies and non-group heralds may use " At Large". Please note that "Herald" with a capital "H" is a rank, while "herald" with a small "h" is a generic term. The generic term is the default; if there is the possibility of confusion, clarify the meaning as necessary.

## **XXI. Reporting Schedule & What Needs to be in Your Report**

All Canton pursuivants must report to Their Baronial pursuivant on or before January 1 (Domesday), April 1, July 1 and October 1.

All Shire pursuivants, Senior Staff Heralds and Heralds & pursuivants-at-large must report to the Trillium Herald on or before January 1 (Domesday), April 1, July 1 and October 1.

All Baronial pursuivants must report to the Trillium Herald on or before January 15 (Domesday), April 15, July 15 and October 15.

Failure to report in two consecutive quarters or to submit a Domesday Report can be grounds for removal from the Warrant List.

Courtesy copies of local group reports should be given to your Seneschal (this is an absolute requirement for pre-incipient/incipient groups). If you are going to be late with a report, you need to contact the person you report to (before the deadline!) and ask for an extension.

### **What Must A Domesday Report Include?**

Here is an outline of what should be included in your Domesday Reports:

Canton & Shire pursuivants: A general summary of your heraldic activities over the last year; a group Order of Precedence; A list of any submissions put forward from your group in the last year (and their status if you know); A list of any deputies you may have; Any questions or concerns you may have concerning heraldry or the College of Heralds; your complete contact information, including SCA name, mundane name, address, telephone number, e-mail address and membership number w/expiry date. Canton pursuivants should forward their Domesday Reports to their Baronial superior on or before January 1st. Shire pursuivants should send their reports to Trillium on or before January 1st. All Canton & Shire pursuivants MUST be paid members.

Baronial pursuivants: A general summary of your heraldic activities over the last year; a Baronial Order of Precedence (checked against the submitted Canton OPs); A list of any submissions put forward by the Barony in the last year (and their status if you know); Copies of the Canton OPs and submissions; All contact information for the Canton pursuivants and any of their deputies; A summary of the "state of heraldry" within your Barony; A list of all Baronial awards (complete with badges if passed); Any questions or concerns you may have concerning heraldry or the College of Heralds; your complete contact information, including SCA name, mundane name, address, telephone number, e-mail address and membership number w/expiry date. Baronial pursuivants should have their Domesday Reports to Trillium on or before January 15th (if a Canton has not reported, simply state that in your Report - Do Not jeopardize the whole Barony for the sake of one Canton) All Baronial pursuivants MUST be paid members.

pursuivants & Heralds-at-large: A general summary of your heraldic activities over the last year; A list of any submissions put forward with your assistance in the last year (and their status if you know); Any questions or concerns you may have concerning heraldry or the College of Heralds; your complete contact information, including SCA name, mundane name, address, telephone number, e-mail address and membership number w/expiry date. pursuivants and Heralds-at-large should forward their Domesday

Reports to Trillium on or before January 1st. Note - pursuivants & Heralds-at-large do not need to be paid members. (although, we should all be paid members....shouldn't we.....)

Senior Staff members: A general summary of your heraldic activities over the last year; The action plan for your office for the coming year; A "job description" for your position; Any questions or concerns you may have concerning heraldry or the College of Heralds; your complete contact information, including SCA name, mundane name, address, telephone number, e-mail address and membership number w/expiry date. Staff members should forward their Domesday Reports to Trillium on or before January 1st.

### **What Must A Quarterly Report Include?**

What group or office you are reporting for  
The date (with the real year, not Anno Societatis)

Your name  
Your address  
Your phone number  
Your email address (if you have one)

What names/devices submitted locally that quarter  
What awards received locally that quarter  
What activities you have performed that quarter  
Any deputies you have needing warranting

Any questions you have for the Trillium Herald

That's it. It's that simple. Your report could be one page, or if you are particularly active, two or three.

If you miss reports, or are chronically late, you might have your warrant revoked by the kingdom herald. This looks bad on yourself and your group. If you find you can't report, tell the Kingdom Herald (and/or your Baronial pursuivant if applicable) why.

Remember, this part of your job only takes half an hour to do every three months; if you cannot keep the lines of communication open between your group and the Kingdom, you may not be fulfilling your other duties, and you should seek someone else to take on your office.

## **XXII. Document Control of Heraldic Manuals, Procedures and Policies**

The College of Heralds uses many sources of information to conduct their activities to be in compliance to the Society and Kingdom requirements.

The Ealdormere Administrative Handbook will be the only document to delineate Policy and Procedure in Ealdormere. All Policy and Procedure changes must be approved through Privy Council according to Kingdom Law. All notification of changes to policy and procedure will only be communicated through the Kingdom newsletter.

This manual will be reviewed and republished according to the Kingdom Law and Policy and Procedures.

The Trillium Herald is responsible for ensuring this is published at the required intervals.

The Ealdormerian College of Heralds may produce handbooks to assist in training their members. These manuals may include but are not limited to the Pursuivant's Handbook and the Herald's Handbook.

Though these handbooks do not delineate policy or procedure but refer to this document, the Privy Council must review the handbooks to confirm that no policies or procedures are included.

These manuals will be reviewed and republished as needed. Normally, heraldic handbooks do not change but official policies and procedures do.

The Trillium Herald is responsible for ensuring this is published at the required intervals.

### **XXIII. Conducting Courts**

Members of the College of Heralds and the Scribes must maintain confidentiality for any award that may be given at an event. The Crown has the ability to give or not given any award at their pleasure. Failing to maintain confidentiality may cause an award to be postponed or not given.

Failure to comply with confidentiality etiquette may result in removal from the warrant list.

Royal Courts conducted for their Majesties or their Regents if applicable must follow the requirements as dictated by Kingdom Law.

At a minimum, a warranted seneschal and a warranted Member of the College must witness the court. They do not have to participate in the court but must be present during it.

If not participating in the court, the supervising Member of the College must ensure that the court report is submitted according the reporting schedule. The supervising Member of the College ensures that the court is conduct according to protocol and acceptable taste. At any point if needed, the supervising Member of the College should intervene if there is a problem.

The supervising Member, the warranted seneschal and if available, a warranted exchequer are responsible for quantifying the value of regalia received. Any regalia received must be included in the court report with the following information: Description of item; Donated by; Made by (if different); Value.

If any money is to be received, a warranted exchequer should receive the money.

Royal courts may consists of:

- a) Incoming Business which is receipt of any money or regalia. Any receipt must follow the financial policies as written below.
- b) Outgoing Business which is the giving of awards, tokens, regalia to others.
- c) Any reading of proposed laws or passed laws.

Court Reports must be forwarded to the Trillium Herald within 14 days of the Court date. The Trillium Herald is responsible for confirming the accuracy of the Court Report for both content and spelling of names. The Court Report should be cross-referenced with the Kingdom Signet's Court List. Once the Trillium Herald has confirmed the accuracy of the Court Report a copy must be forwarded to the Caleygreyhound Herald and a courtesy copy to the Kingdom Chronicler. If the Court included any Law changes a copy must be provided to the Kingdom Seneschal. If the Court included any transfer of funds or regalia, a copy must be provided to the Kingdom Exchequer.

Baronial Courts conducted for the appropriate Baron or Baroness or both. Although recommended, a warranted Member of the College is not required for these courts. Because there is not requirement for a Member of the College, a court report must be made to the Baronial Herald who will send the report to Trillium.

## **XXIV. Insignia of the CoH**

Members of the College of Herald's may wear any of the following insignia:

- a) The standard crossed yellow trumpets on a green background
- b) 4 white trilliums between white crossed trumpets on a red background (red version of the Trillium seal)
- c) Group pursuivants may wear the arms of their group
- d) Court heralds may wear the arms of the group whose court they are heralding (Baronial or Kingdom) – but only during court.

These may be displayed upon a tabard, a surcoat, a baldric or heraldic cloak. They may also be displayed upon pendants, badges or other accoutrements.

Members of the Trillium Herald's Senior Staff may wear the following insignia:

- a) Any of the insignia outlined above for Members of the College
- b) 4 red trilliums between red crossed trumpets on a white background (white version of the Trillium seal)

These may be displayed upon a tabard, a surcoat, a baldric or heraldic cloak. They may also be displayed upon pendants, badges or other accoutrements.

The Trillium Herald may wear the Arms of the Kingdom or may quarter a tabard or surcoat with the Kingdom arms and 4 red trilliums between red crossed trumpets on a white background, in addition to any of the other insignia outlined above.

## **XXV. Heraldic Accoutrements**

Members of the CoH who are wearing Heraldic insignia should not carry any weapon larger than a eating knife. The heralds were emissaries and messengers and as such were never to be considered a threat – thus the restriction on weapons. As well, heraldic tabards should not be “belted”.

Members of the CoH may carry a staff or rod – these are considered proper regalia of your office and not “weapons”.

## **XXVI. Controlling the Submission Process**

Submissions for registering items with the SCA College of Arms must be controlled to ensure that items are handled properly. Failure to do so may result in the Kingdom being not compliant with SCA policies.

A submission becomes official when received and recorded by the Green Mantle. All items in consultation with a herald or pursuivant are not officially in process yet.

Submissions are considered valid under these conditions and follow the below procedure. However, the Trillium Herald may on a case by case basis accept submissions if they have been determined to be lost or misplaced.

Failing to control both the tracking of the money received and the submissions may result in the Trillium and/or the Green Mantle to be removed from the warrant list.

Green Mantle receives a submission by mail and records the amount of money received, the number of elements and the submitter's mundane name. A unique tracking number which is sequential to the submission for that year is assigned to that submission. Any money received is deposited into the Kingdom account.

All financial policies are described in the Kingdom's Exchequer policies and procedures.

If there is no problem with the amount received and the information is adequate, then the submission is accepted. If not, then the Green Mantle informs the submitter of the issue and determines if the package is returned.

On a minimum of once every two months, Green Mantle and/or Seeblatt will produce an Internal Letter of Intent (ILOI) and post it on the College's Web Page. (Anyone wishing to comment on the letter or who wishes a paper copy should contact the Green Mantle.)

After comments have been sent to Green Mantle and Trillium, a Kingdom Decision meeting is set up

At the Kingdom Decision meeting, Green Mantle and the assembled Members of the College determine which submissions must be returned and which may be passed up to the College of Arms (Laurel). At a minimum, a listing of all Kingdom returned submissions should be published in the Kingdom newsletter.

Preferably, minutes of the meeting are taken and posted on the web page so the decisions can be read by the populace.

If financially possible, each submitter should be contacted personally either by the provided email and/or by post.

For those submissions going to the College of Arms for comment, the Green Mantle produces an External Letter of Intent (ELOI). To comply with the Administration Handbook of the College of Arms, this letter must be sent to the entire Roster. The External Letter may be posted by either a package service or by us through Canada Post.

Any changes to the agreed upon financial budget for postage must receive Privy Council approval.

Once Laurel has rendered a decision on the submission, then a Letter of Acceptances and Returns is published. At a minimum, a listing of all Kingdom returned submissions should be published in the Kingdom newsletter. If financially possible, each submitter should be contacted personally either by the provided email and/or by post.

All returned submissions may be resubmitted within one year of the notice of return without additional payment.

## Appendix A: The SCA Administrative Handbook

The following information is from Sections 10 through 13 of the Administrative Handbook of College of Arms (up-to-date copies of this document can be found at: <http://www.sca.org/heraldry/laurel/admin.html>)  
Comments in *italics* are the Policies, Procedures or Traditions for Ealdormere.

### X. Principal Herald (*Trillium*)

**A. Reporting Requirements** - The Principal Herald of each kingdom is responsible either directly or through deputies for rendering the following reports:

**1. Annual Report** - An annual report on the state of heraldry in the kingdom must be rendered to the Laurel Sovereign of Arms **no later than February 15**. This report must include a detailed accounting of the condition of the kingdom as well as a survey of events which have occurred over the previous calendar year, a financial report and a current roster of all warranted heralds. *This is the Trillium Herald's Domesday Report.*

**2. Annual Financial Report** - An annual financial report must be forwarded to the kingdom exchequer as part of the annual tax reporting process. Deadlines and required information for this report shall be determined by the policies of the Treasurer's Office. *This is the financial Domesday Report provided to the Kingdom Exchequer by the Green Mantle Herald. A copy of this report should be forwarded to the Trillium Herald as well.*

**3. Quarterly Report** - A quarterly report must be rendered to the Laurel Office so a report may be prepared for the Board. To meet with the Board's meeting schedule, these reports will be due the end of February, the end of May, the end of August and the end of November. This report should include a general summary of any issues or occurrences of note in the kingdom as well as a current roster of all warranted heralds. With the prior consent of the Laurel Sovereign of Arms, regular written monthly reports may be substituted for the quarterly report.

**4. Reports to Crown and Curia** - As kingdom law and custom require, reports should be circulated to the Crown and officers of the kingdom to keep them informed of the state of the herald's office. If law and custom permits, this requirement may be fulfilled by sending copies of the reports to the Laurel Office to the relevant royalty and officers. *Traditionally a copy of all Quarterly Reports are forwarded to the Kingdom Seneschal.*

**B. Record-keeping Requirements** - The Principal Herald or an appropriate deputy shall maintain any records necessary for the maintenance of heraldry in their kingdom. Such records shall include the following categories of data.

**1. Submissions Forms** - The Principal Herald or submissions deputy shall maintain a repository of original submission paperwork for all submitted items. Such paperwork must include any forms or supporting documentation provided by the submitter and his/her representatives. *These are maintained by the Green Mantle Herald.*

**2. Submissions Correspondence** - A clean copy of each piece of correspondence dealing with submissions shall be retained in the kingdom files. Such correspondence may include internal and external letters of intent, letters of commentary, letters of response, letters of notification and any other correspondence referring to submissions. *These are maintained by the Green Mantle Herald*

**3. Administrative Correspondence** - Copies of all administrative correspondence shall be maintained in the kingdom files. Such correspondence will include rosters for all warranted heralds as well as any letters or other correspondence without direct reference to submissions. *The Trillium Herald and the Green Mantle Herald are both required to maintain any administrative communication for their files.*

**4. Financial Records** - The Principal Herald or a designated deputy shall keep financial records which will allow prompt filing of the required financial reports as well as accurate tracking of the funds of the kingdom's College of Heraldry. Such records will include detailed records of submission fees and other monies transferred from official branches, donations, miscellaneous income, expenditures by the Principal Herald and deputies, etc. *These are maintained by the Green Mantle Herald.*

**C. Supervisory Duties** - The Principal Herald is required to exercise oversight over deputies and territorial heralds to ensure the smooth functioning of heraldry in the kingdom. The responsibilities and restrictions governing such oversight may be governed by kingdom law and custom. However, in all cases, it shall include the responsibility for the warranting and training of appropriate heraldic officers for all necessary positions and sufficient to ensure that the customary range of heraldic services is easily available in all parts of the kingdom. The Principal Herald is authorized to determine what heraldic titles will be submitted for registration and by which officers they will be used in the kingdom and all its subsidiary branches. *Policy & Procedures dictate that any submissions made on behalf of the Kingdom require the support of the Privy Council – this includes Heraldic titles.*

**D. Ceremonial Duties** - The Principal Herald shall be generally responsible for the conduct of ceremonies within the kingdom. In particular, the Principal Herald or a responsible deputy shall perform any ceremonial duties required by kingdom law and custom or requested by the Crown. *The Trillium Herald is required to, at a minimum, oversee Crown Tournaments and Coronations.*

**E. Miscellaneous Duties** - The Principal Herald shall be responsible, either directly or through designated deputies, for performing any miscellaneous duties required for the furtherance of heraldry within the kingdom. As kingdom law and custom require or the Crown requests, this may include service on Curia, diplomatic service, service on Courts of Chivalry and other courts, etc. *The Trillium Herald serves as part of the Privy Council and sits on both the Heraldic and Scribal Financial Sub-Committees. The Green Mantle Herald sits on the Heraldic Sub-Committee and the Trillium Signet sits on the Scribal Sub-Committee.*

## **XI. Subsidiary Heraldic Offices** (*see section I and II of this Handbook*)

The Principal Herald of each kingdom may structure subsidiary heraldic offices in the manner which will best fulfill the duties of the office and seems most appropriate to the other needs of the kingdom, subject only to the requirements of kingdom law and custom. A published statement of the rights and responsibilities of subsidiary heralds is strongly recommended. The outline of the duties of subsidiary heralds given below is based upon the experience of heralds in several kingdoms and is provided only as a sample document.

## **XII. Principality/Regional Herald**

*(While there is, at this time, no Principality or Region within the Kingdom of Ealdormere, should one be created at some future time the Principality/Regional Herald would be positioned between the senior Staff and the Baronial pursuivants in the structure of the College)*

**A. Reporting Requirements** - As required by kingdom and/or principality law and custom, a Principality/Regional Herald may be responsible either directly or through deputies for rendering the following reports:

**1. Financial Reports** - Financial reports must be filed according to the policies established by the Principal Herald and the Kingdom Exchequer.

**2. Other Reports** - Other reports shall be rendered to the Principal Herald, the Crown, the Coronet and other officers as kingdom and/or principality law and custom demand.

**B. Record-keeping Requirements** - A Principality/Regional Herald or an appropriate deputy shall maintain any records necessary for the maintenance of heraldry in the principality/region. Such records may include the following categories of data.

**1. Submissions Forms** - If submissions are processed by the Principality/Regional Herald or a submissions deputy, a repository of original submission paperwork shall be maintained for all items submitted through the office. Such paperwork should include any forms or supporting documentation provided by the submitter and his/her representatives.

**2. Submissions Correspondence** - A clean copy of any correspondence dealing with submissions shall be retained in the principality/regional files. Such correspondence may include internal and/or external letters of intent, letters of commentary, letters of response, letters of notification and any other correspondence referring to submissions.

**3. Administrative Correspondence** - Copies of all administrative correspondence shall be maintained in the principality/ regional files. Such correspondence may include rosters for warranted heralds in the principality/region as well as any letters or other correspondence without direct reference to submissions.

**4. Financial Records** - Financial records shall be maintained in accordance with policies set by the Principal Herald and the Kingdom Exchequer.

**C. Supervisory Duties** - A Principality/Regional Herald may exercise oversight over deputies and territorial heralds as required to ensure the smooth functioning of heraldry in the principality/region. The responsibilities and restrictions governing such oversight shall be determined by kingdom and/or principality law and custom and the policies established by the Principal Herald.

**D. Ceremonial Duties** - Where kingdom and/or principality law and custom or the policies of the Principal Herald allow, a Principality/ Regional Herald shall be generally responsible for the conduct of ceremonies within the principality/region. In particular, a Principality Herald or a responsible deputy shall perform any ceremonial duties required by principality law and custom or requested by the Coronet.

**E. Miscellaneous Duties** - A Principality/Regional Herald shall be responsible, either directly or through designated deputies, for performing any miscellaneous duties required for the furtherance of heraldry within the principality/region. As principality law and custom require or a Coronet requests, this may include service on Curia, diplomatic service, etc.

### **XIII. Local Heralds and Heralds at Large**

**A. Reporting Requirements** - Local heralds and heralds at large, where permitted by kingdom and/or principality law and custom and the policies of the Principal Herald, may be responsible either directly or through deputies for rendering the following reports:

**1. Financial Reports** - Financial reports must be filed according to the policies established by the Principal Herald and the Kingdom Exchequer.

**2. Other Reports** - Other reports shall be rendered to the Principal Herald, the Crown, the Coronet and other officers as kingdom and/or principality law and custom demand.

**B. Record-keeping Requirements** - A local herald or herald at large shall maintain any records required by kingdom and/or principality law and custom. Such records may include the following categories of data.

**1. Submissions Forms** - If submissions are processed by the local herald or herald at large, a repository of original submission paperwork shall be maintained for all items submitted through the office. Such paperwork should include any forms or supporting documentation provided by the submitter and his/her representatives.

**2. Submissions and Administrative Correspondence** - A clean copy of each piece of correspondence shall be retained in the files.

**3. Financial Records** - Financial records shall be maintained in accordance with policies set by the Principal Herald and the Kingdom Exchequer.

**C. Ceremonial Duties** - Local heralds and heralds at large shall be generally responsible for the conduct of ceremonies as decreed by kingdom and/or principality law and custom or the policies of the Principal Herald.

**D. Miscellaneous Duties** - Local heralds and heralds at large shall be responsible for performing any miscellaneous duties required for the furtherance of heraldry within the branch.

## **Appendix B: Recommended Source Books**

(in no particular order)

**A Pictorial Dictionary of Heraldry as Used in the Society for Creative Anachronism** by Bruce Draconarius & Akagawa Yoshio (aka "The PicDic")

**The Oxford Guide to Heraldry**, Woodcock, Thomas, Somerset Herald, and John Martin Robinson, Fitzalan Pursuivant Extraordinary

**Heraldry: Customs, Rules and Styles**, Von Volborth, Carl-Alexander

**Heraldry: Source, Symbols, and Meanings**, Neubecker, Otfried

**A Complete Guide to Heraldry**, Fox-Davies, Arthur C

**Boutell's Heraldry**, J.P. Brooke-Little

**An Heraldic Alphabet**, J.P. Brooke-Little

**A Glossary of Terms Used in Heraldry**, B. Parker

**A Dictionary of Heraldry**, Joseph Foster

**The Art of Heraldry**, Fox-Davies, Arthur C

**The Surnames of Scotland**, Black, George F.

**The Concise Oxford Dictionary of English Place-names**, Ekwall, Eilert.

**The Old Norse Name**, Geirr Bassi Haraldsson.

**The Surnames of Ireland**, MacLysaght, Edward.

**Irish Names**, O'Corrin, Donnchadh & Maguire, Fidelma.

**A Dictionary of English Surnames**, Reaney, P.H. and R. M. Wilson

**Oxford Dictionary of Christian Names**, Withycombe, E.G.

**Heraldry: An Introduction to a Noble Tradition**, Pastoureau, Michel.

**"Heraldry", Compleat Anachronist #22**, Arval Benicoeur and Marten Bröker

**Deutsches Nameslexikon**, Bahlow, Hans. (also the translation by Edda Gentry)

**Deutschland Geographische Namenwelt**, Bahlow, Hans.

**A Dictionary of English and Welsh Surnames**, Bardsley, Charles

**Early Blazon**, Brault, Gerald J.

**Etmologisches Wuurterbuch der Deutschen Familiennamen**, Brechenmacher, Josef Karlmann

" **Compleat Anachronist #51, The Islamic World**, Da'ud ibn Auda

**Dictionnaire Etymologique des Noms de Famille et des Pr noms de France**, Dauzat, Albert.

**Dictionnaire Etymologique des Noms de Lieux de la France**, Dauzat, Albert and Rostaing.

**Apellidos Castellano-Leoneses**, Diez Melcon, R. P. Gonzalo.

**dizionario dei cognomi italiani**, De Felice, Emidio.

**dizionario dei nomi italiani**, De Felice, Emidio.

**Our Italian Surnames**, Fucilla, Joseph G.

**Welsh Personal Names**, Gruffudd, Heini.

**Place-Names of Scotland**, Johnston, James R.

**A Dictionary of English Place-Names**, Mills, A. D.

**Ainmean Chloinne: Scottish Gaelic Names for Children**, Morgan, Peadar.

**Welsh Surnames**, Morgan, T.J., & Morgan, Prys.

**Dictionnaire Étymologique de Noms de Famille**, Morlet, Maire-Therese.

**Les Noms de Personne sur le Territoire de L'Ancienne Gaule du VI au XII Si.**, Morlet, Marie-Therese.

**Papworth's Ordinary of British Armorials**, Papworth, John W.

**A Dictionary of Period Russian Names**, Paul Wickenden of Thanet,

**A Dictionary of Irish Place-Names**, Room, Adrian.

**Onomasticon Anglo-Saxonicum**, Searle, William George

**Mittelhochdeutsches Namenbuch**, Socin, Adolf.

**Name Construction in Mediaeval Japan**, Solveig Thronardottir

**Compleat Anachronist #66, A Welsh Miscellany**, Tangwystyl verch Morgant Glasvryn

**Woodward's Treatise on Heraldry British and Foreign**, Woodward, John and Burnett, George.

**Sloinnte Gaedheal is Gall: Irish Names and Surnames**, Woulfe, Patrick.

## Appendix C: Web Resources

### SCA

<http://www.sca.org/heraldry/>

Official Heraldry page for the SCA

<http://www.sca.org/heraldry/laurel/education.html>

The Laurel Sovereign of Arms Education Page.

<http://www.sca.org/heraldry/loar/>

An Archive of the Laurel Letters of Acceptance and Return.

<http://www2.kumc.edu/itc/staff/rknight/heraldry.htm>

**Modar's Heraldry Pages.** One of the largest and most diverse collections of articles and links for SCA Heraldry. When all else fails check here!

<http://www.sca.org/heraldry/primer/>

An SCA Heraldic Primer.

<http://www.panix.com/~mittle/names/>

This collection of articles on medieval and renaissance names is intended to help historical re-creators to choose authentic names. These articles were gathered from various places, and some of them appear elsewhere.

<http://www.sca.org/heraldry/OandA/>

**The SCA Armorial.**

<http://www.sca.org/heraldry/ftpw/>

**Free Trumpet Press West** – A source for printed materials specific to SCA Heraldry including proceedings from the Knowne Worlde Heraldic Symposiums and the Pictorial Dictionary (PicDic).

### Mundane

<http://www.s-gabriel.org/>

The Academy of Saint Gabriel is group of about 60 volunteers who research medieval names and armory. Their primary purpose is to assist members of medieval re-enactment groups like the Society for Creative Anachronism to find historically accurate medieval names and coats of arms.

<http://www.heraldica.org/>

**Heraldica** means "things heraldic" (literally) or "heraldry" in Latin. Although most of this site is in English, there is information on many different heraldic traditions. The choice of a name in Latin, which was the international language of Western Europe for so long, is intended to convey this international flavor. This site contains a variety of information on **heraldry** and related topics, in the form of texts, images and links. The collection is constantly being expanded.

[http://www.georgetown.edu/labyrinth/info\\_labyrinth/info.html](http://www.georgetown.edu/labyrinth/info_labyrinth/info.html)

**The Labyrinth** provides free, organized access to electronic resources in medieval studies through a World Wide Web server at Georgetown University. The Labyrinth's easy-to-use menus and links provide connections to databases, services, texts, and images on other servers around the world.

<http://www.amateurheralds.org/>

The home-site of the **Association of Amateur Herald**s. The Association exists only in cyberspace and has people from twenty-three nations amongst its membership. They are there to help you with your heraldic needs and enquiries.

<http://digiserve.com/heraldry/pimbley.htm>

**Pimbley's Dictionary of Heraldry**

<http://www002.upp.so-net.ne.jp/saitou/parker/>

A Glossary of terms used in Heraldry by James Parker. Includes illustrations!

<http://www.rarebooks.nd.edu/digital/heraldry/>

University of Notre Dame's Heraldic Dictionary - a primer to aid in understanding blazons (descriptions) of heraldry. With illustrations of field divisions, animals, and inanimate charges.

<http://www.college-of-arms.gov.uk/>

The College of Arms of England and Wales is the official repository of the coats of arms and pedigrees of English, Welsh, Northern Irish and Commonwealth families and their descendants. Its records also include official copies of the records of Ulster King of Arms the originals of which remain in Dublin

<http://www.hsc.ca/>

The Royal heraldry Society of Canada

## **Appendix D: Submission Forms**

The official submission forms for the Ealdormere College of Heraldry can be found at <http://ealdormere.sca.org/ecoh/form.htm> .

Name submissions require two copies of the submission form and two copies of all accompanying documentation.

Group submissions must be accompanied by a letter of support signed by the members of the branch.

Device and Badge submissions require three colour copies and one black and white copy. (Please note that black and white, for the purposes of these forms means “colouring book” style – no shading or filled in sections – simply a line art outline)

All forms and documentation should be forwarded to the current Green Mantle Herald (address available in The Tidings or on the ECoH Website) along with a cheque or money order for the appropriate funds.



## **Ceremonies**

February 2004



Compiled by THL Erick of Longacres  
Trillium Principal Herald  
Kingdom of Ealdormere

Many of the Ceremonies presented here are the "traditional" Ealdormere ceremonies, while others have been modified from their original form to include stage directions and better "flow". The Coronation Ceremony is "new". As with all ceremonies, these are merely suggested formats. Their Majesties are free to use their own ceremonies should they choose, but it is recommended that any variations on the standard ceremonies should be forwarded to the Trillium to ensure the College of Heralds has an opportunity to become familiar with the ceremony (just in case they are required to "step in").

Also included in this book are "standard" wordings for all of the awards which can be used should there be an instance where no scroll is available during court.

*Erick*



## Oaths of Fealty



### CHIVALRY

**HERALD:** As a knight swears fealty to the Crown when the honor is received, so is that fealty renewed at the beginning of each reign. Therefore let all Knights of the Realm come forth before the Throne together with those Masters-at-Arms who wish to swear fealty.

**CHIVALRY:**

I here swear fealty and do homage,  
To the Crown of Ealdormere  
To ever be a good Knight and true,  
Reverent and generous,  
Shield of the weak,  
Obedient to my liege-lord,  
Foremost in battle,  
Courteous at all times,  
Champion of the right and the good,  
Thus swear I, N.

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

# Landed Barons & Baronesses

**HERALD:** Let those who hold lands of the Crown as Baron & Baroness come now to swear fealty.

**BARON/ESS:**

I here swear fealty and homage,  
To the Crown of the North  
With oaths given and received  
To be your vassal, and hold your land  
To have your people prosper,  
And benefit the realm  
To lead in honour,  
And bestow honour as is due  
Thus do I swear,  
As the Barons and Baronesses of X

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

# Greater Officers Of State

**HERALD:** Let all the Greater Kingdom Officers of Ealdormere come before Their Majesties to swear fealty.

**OFFICERS:**

I here swear fealty (service),  
To the Crown of the North  
To sit your council, and offer my voice  
I shall lend my service freely,  
And offer you truth without fear  
And hold my office,  
For the good of the realm  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

# Royal Peers

**HERALD:** Their Majesties would now invite forth those Royal Peers wishing to swear fealty.

**ROYAL PEERS:**

I here swear fealty,  
To the Crown of the North  
With oaths given and received  
As I have been served,  
So may I serve.  
As I have held trust,  
May I be trustworthy  
As I hold great station,  
May it be for good cause,  
In service to the glory of Ealdormere  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

# Pelicans

**HERALD:** Those members of the Order of the Pelican, whose Service is recognized as an example to all: come forward if you would swear fealty to the Crown of Ealdormere.

**PELICANS:**

I here swear fealty,  
To the Crown of the North  
With oaths given and received  
I shall serve the realm,  
Through word and deed  
I shall speak true,  
And act truer.  
I lend my hands and my heart,  
And this solemn oath  
As companions of your Order of the Pelican  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

# LAURELS

**HERALD:** Their Majesties also call those Teachers of the Order of the Laurel who would offer fealty to the Crown, join your fellows of the Peerage of Ealdormere in pledging faith to <*King & Queen*>, true King and Queen of this Realm.

**LAURELS:**

I here swear fealty,  
To the Crown of the North  
With oaths given and received  
The labour of my hands,  
I pledge to the kingdom  
The beauty of the realm,  
Is my safekeeping  
I lend my hands and my heart,  
And this solemn oath  
As companions of your Order of the Laurel  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

# POPULACE

**HERALD:** Their Majesties now call upon those people of the Kingdom who wish to pledge their support and allegiance to the Crown of Ealdormere

**POPULACE:**

I here swear fealty,  
To the Crown of the North  
I shall serve the realm,  
As best I can  
I shall follow the banner,  
And honour my King  
I shall attend the throne,  
And love my Queen  
The laws I uphold,  
The traditions I honour  
I serve Ealdormere,  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)



## Creation of a Baron/Baroness of the Court



<Please note – Do NOT use the term Baronetcy – as this would signify the creation of a Baronet – in period a rank below that of a Baron>

<Ensure that Their Majesties have a Coronet prepared ahead of time and available at the time of the ceremony>

**HERALD:** Their Majesties call forth their loyal subject <NAME>

*<NAME comes forth and kneels>*

<the following can be replaced by the wording of a scroll, or the scroll may be read at the conclusion of this segment>

**HERALD:** Let all know that <KING> and <QUEEN>, Rightful Monarchs of Ealdormere give greeting to their most beloved noble <NAME> who presents themselves here. Their Majesties give heed to all those peers, nobles, and gentles attending this court to listen to the just acts that here follow.

Know all that Their Most Puissant and Northern Majesties know well the worth of their loyal subject, and their good and faithful acts. Therefore it is for just and right reason that They do here and now create, advance, and prefer <NAME> to a rank befitting their deeds.

By The Grace of Their Majesties, they do hereby confer and bestow the Rank, Style, Title and Honour of a Baron or Baroness of the Realm, with all rights, privileges, insignia, and precedence appertaining thereto. Great is this gift, for it shall not come with land, oaths, or duties. Such is the love that The Crown shows today.

Their Majesties do hereby bestow a circlet of rank so all might know in all days of the honour and love that the Crown sees in their subject before them today in this Their Court. This is Their Majesties Word.

*<Crown bestows circlet of rank, and speaks as the mood takes them>*

For Their Excellency, Baron(ess) <NAME>, Wassail!



## Change of Territorial Baron / Baroness Ceremony



**HERALD:** Their Majesties call forth <BARON> and <BARONESS>, and ask the Barony of <BARONY> to now stand and witness their acts.

**CROWN:** It is our understanding that you shall no longer hold the Barony of <BARONY> in fief from us. Is this true?

**BARON/ESS:** Yes.

**CROWN:** Then allow us to release you from your fealty. Return your symbols of estate and place your hands on our sword, Gwaelor.

<Coronets are returned to the Crown>

In remembrance of duties done,  
The faith of the Crown kept,  
Of being our vassals these years,  
We release you from your oath.  
With our love and thanks.

**HERALD:** Let it be proclaimed that <KING> and <QUEEN>, Sovereigns of the Northern Realm of Ealdormere hereby reclaim their Barony of <BARONY> as their own lands. For their faithful servants <BARON> and <BARONESS>, Wassail!

**CROWN:** Good cousins, counsel us once more -- do you have nobles in your Barony who might assume your duties?

**BARON/ESS:** We do. We recommend <LORD> and <LADY>.

**CROWN:** This is fitting. You have our leave to depart. Herald, call these nobles forth.

<Retiring Baron and Baroness depart>

**HERALD:** Their Majesties summon into their court <LORD> and <LADY>.

<Lord and Lady approach and kneel>

Mark well that [this noble / these nobles] are well beloved by the Crown. It is only right and fitting that those held in high esteem by our subjects and ourselves should stand as foremost within Our Barony of <BARONY> as we might. Let it be known and witnessed from this day forward that <BARON> and <BARONESS> by their presence and free will grants and promises for the term of law to be retained and bound with Their Majesties as their Baron and Baroness of <BARONY> from this day forward.

Their Majesties accept the allegiance and fealty of <BARON> and <BARONESS>. They charge them to ever be ready at times and places within this realm of Ealdormere to attend upon Their Majesties, at times of peace and war, within all bounds of reason, as should be accorded with this station and coronet of rank.

In consideration of this fealty Their Majesties promise Their Excellencies, <BARON> and <BARONESS> to be their good and faithful liege, and to assist, comfort, and fortify them in all lawful and reasonable causes as a lord ought to do. And moreover Their Majesties grant by these words all rights attendant upon this rank, should it be in the matter of taxes, aids, or levies, or the reasonable actions required by the governance of this fief. They accept their homage, and will grant them the honour they are rightful to, upon their word and honour.

Their Majesties now accept their oaths upon Gwaelor, our sword of state, as is proper.

<New Baron and Baroness place hands on the sword of state>

**BARON/ESS:** I here swear fealty and homage

To the Crown of the North  
With oaths given and received  
To be your vassal, and hold your land  
To have your people prosper,  
And benefit the realm.  
To lead in honour,  
And bestow honour as is due  
As the Baron and Baroness of <BARONY>  
Thus swear I, <NAME>

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

**CROWN:** Let these symbols of your new estate be a symbol of fealty and trust.

<Coronets and any other regalia are bestowed>

Let all witness this act, and none gainsay it. This is our will.

**HERALD:** For Their Excellencies, Baron <BARON> and Baroness <BARONESS>,  
Wassail!

(This oath is based on a contract, an indenture for service, taken from W. H. Dunham's Lord Hastings' Indentured Retainers, 1461-1483 (New Haven, 1955) as cited in Historical Problems: Studies and Documents, Nobles and the Noble Life, 1295-1500, by Joel T. Rosenthal, (New York: Harper & Row, 1976)).



## Knighting Ceremony



### The Vigil

**HERALD:** The Knights and Masters of Our Order of Chivalry are summoned before the Throne.

<the Order gathers>

**KNIGHT:** Your Majesties, as we have met in council, we now do publicly ask a deed of you. <this could also be done in the form of begging a boon>

**KING:** As you have advised the Crown on this matter, speak your will.

**KNIGHT:** It is our belief that <NAME> is a good knight and true, in all but fact. We ask you to correct this injustice.

**KING:** Call <NAME> before Us.

**HERALD:** The Crown calls <NAME> to present themselves.

<Candidate presents themselves in court>

Oyez, Oyez!

<KING>, Sovereign King of Ealdormere, and <QUEEN>, our Singular and Inspirational Queen, with the Companions of the Ancient and Honourable Order of Chivalry do hereby make known by these presents that <NAME>, in consideration of his exceptional prowess and pursuit of those chivalric qualities we hold dear, is appointed that upon <DATE> he shall present himself before our court.

He shall be offered the accolade of knighthood. Should he accept, he shall be installed and shall receive his oath, and shall perform all other things, as the requirements of this Order deem, and shall receive tokens of this honour.

We therefore declare by these presents that ye Knights and Masters then shall be present, and receive him into the honour of this most illustrious Order.

And also We desire that all gentles and nobles and peers who hear these words, present yourselves at our appointed court with diligence, to witness such honours.

**KING:** Think well upon your vigil, for it is the will of this Order to make you a knight. Go, knowing We are pleased.

**HERALD:** For <NAME>, Wassail!

## The Ceremony (Knighting)

**HERALD:** The Crown now calls forth all Companions of the Order of Chivalry here so present.

<this is the point where a member of the Order may beg a boon>

**KING:** Are we agreed that <NAME> should be offered the belt, chain and spurs of the Order?

**ORDER:** Aye.

**KING:** Call forth <NAME>

**HERALD:** The Crown now calls forth the candidate, <NAME>

**KING:** It is our will to create this day a Companion of the Order of Chivalry. <NAME>, will you accept this accolade?

**CANDIDATE:** Aye.

**HERALD:** Rightly, truly, and well-honoured <NAME>, We, <KING> and <QUEEN> greet you well.

We do attest to your approved prowess and valour, as well as your other qualities of chivalry, your surpassing skill in all manner of things that makes a knight what he is.

We, with our Order of Chivalry here assembled, have chosen you to be a Knight of our said Order as your merits do well deserve.

**KING:** Will you accept the honour and obligation of knighthood?

*<If the candidate wishes to be a Master at Arms, they must speak HERE> <then pick up the ceremony from Master At Arms below>*

**CANDIDATE:** Aye.

<Gwaelor is brought forth by the King>

**HERALD:** Ye shall swear, that to your honour you shall keep, defend, and hold yourself in fealty to the Crown of Ealdormere. You shall swear to act as ever a good knight should, and keep true what words you may give. You shall swear to be reverent, and generous to those others of your kingdom and abroad. You shall swear to act as the shield of those who may have need of you. You shall swear to obey your liege lord. You shall swear to show valour, and be foremost in any battle. You shall swear to uphold the virtue of courtesy, and exemplify it at all times. You shall swear to champion all things that are right and good. This ye shall swear by this sword and by your honour.

**CANDIDATE:** Thus swear I, <NAME>

**HERALD:** Then hear the words of your King and Queen: (read scroll here)

**KING:** Take this belt as a sign of your prowess.

<Candidate's consort or the queen puts belt on candidate>

Take this chain as a sign of your oaths.

<Junior Knight gives chain to King, and recites the lineage>

Take these spurs as a sign of your station.

<Sponsors put on spurs>

**(QUEEN:** Take this sword as a sign of our trust in you.)

<King dubs knight thrice with Gwaelor on the head and shoulders>

<Should the decision be made that there be a "buffeting" it should be done INSTEAD of the dubbing – they shouldn't both be done as they are in actuality the same thing>

**KING:** Let this be your charge. Go forth Sir <NAME>, and be thou a good knight evermore.

**HERALD:** For Sir <KNIGHT>, Wassail!  
For The Order of Chivalry, Wassail!  
For the Crown, Wassail!

# For Masters of Arms

<Should the candidate wish to refuse the accolade, use the following>

**HERALD:** Ye shall give a promise before all peers, nobles and gentles here present, that you shall act ever as a peer of the realm should, to be generous and respectful of all those greater or lesser than you. Ye shall promise to defend those who require your aid, and to show your respect to the Crown. Ye shall promise to be valorous, courteous, and a champion of all things chivalrous. Will you promise these things before your King, Queen, and Kingdom?

**CANDIDATE:** I will.

**HERALD:** Then hear the words of your King and Queen: (read scroll here)

**KING:** Take this baldric as a sign of your prowess. Take these spurs as a sign of your station.

**(QUEEN:** Take this sword as a sign of our trust in you.)

**HERALD:** For Master <CANDIDATE>, Wassail!  
For The Order of Chivalry, Wassail!  
For the Crown, Wassail!



## Laurel Ceremony



### The Vigil

**HERALD:** The good Master <ADVOCATE> is called before the throne.

**ADVOCATE:** Your majesties I beg a boon --- I would ask that <CANDIDATE> be inducted into your Order of the Laurel.

**KING:** Summon Our Order.

**HERALD:** The good and noble Order of the Laurel is invited before the throne.

<The Order of the Laurel comes forth>

**HERALD:** Their Majesties seek the counsel of this Order. The Crown would know if it is your solemn belief that <CANDIDATE> has shown themselves to be worthy of the accolade of a peer of the realm, and should be invited to join your Order of the Laurel, to serve faithfully as they have til now?

**LAURELS:** AYE.

**CROWN:** Summon <CANDIDATE> before us.

**HERALD:** <CANDIDATE> is summoned before the Throne of Ealdormere.

**CROWN:** Our Order has advised us that it would be a just thing to see you called a Master of the Laurel. We charge you to dwell on the virtues of this Order, and present yourself at <EVENT> to come before us. Go, knowing we are pleased.

**HERALD:** For <CANDIDATE>, Wassail!

# The Ceremony

**HERALD:** Their Majesties of Ealdormere charge their Order of the Laurel to present themselves before the throne.

**CROWN:** What is your will?

**LAURELS:** <Beg a boon for the CANDIDATE>

**CROWN:** Summon the Candidate

**HERALD:** Their Majesties call before them <CANDIDATE>

**CROWN:** <CANDIDATE>, will you accept this obligation to the realm and the Order of the Laurel?

**CANDIDATE:** Aye.

**KING:** Who will speak to this person's virtues?

<A knight, pelican, and lady of the rose shall speak>

**HERALD:** A knight is charged to speak true what he sees. A Companion of the Pelican is charged to know of what they speak. A royal lady has been our inspiration and received many times the words of peers. It must be fitting then if such noble persons would speak for <CANDIDATE> that they might well deserve the mantle of the Order of the Laurel.

**KING:** We will charge you many duties in the days to come. The role of a Peer of our realm is not a light one. If you are minded to serve your kingdom stay and listen to our words.

**HERALD:** Master <CANDIDATE>, know that we, <KING> and <QUEEN> are minded to elevate those to special honours that we observe from our majesty who exhibit continuous faithful service to us. It is the case of your person this day to be inducted into our Ancient and Honourable Order of the Laurel to honour your skills and knowledge, to be evermore held as an example to the realm for your achievements past and yet to come.

Shall you give your solemn word to serve the gentles of Ealdormere in your art, to continue to seek to improve yourself, to benefit and increase our realm and its people as they might enjoy, to ever speak true as a peer of our court, and to give wise counsel where we and others may need councilors. Will you promise to ever strive to the virtues of your order?

**CANDIDATE:** I will.

**HERALD:** Then hear the words of Their Majesties: <read scroll here>

**CROWN:** Then take these tokens as a sign of our trust in you.

**HERALD:** For Master <CANDIDATE>, Wassail!  
For the Order of the Laurel, Wassail!  
For the Crown, Wassail!



## Pelican Ceremony



### Begging the Boon (future event ceremony)

**HERALD:** The good and noble Order of the Pelican is invited before the throne.

**PELICAN:** Your Majesties, Our Order would fulfill our oaths and lend you advice on this day.

**CROWN:** What is your word?

**PELICAN:** It is our solemn belief that <CANDIDATE> has shown himself to be worthy of the accolade of a peer of the realm, and should be invited to join your Order of the Pelican, to serve you faithfully as they have til now.

**CROWN:** Summon <CANDIDATE> before us.

**HERALD:** <CANDIDATE> is summoned before the Throne of Ealdormere.

**CROWN:** Our Order has advised us that it would be a just thing to see you called a Master of the Pelican. We charge you to dwell on the virtues of this Order, and present yourself at <EVENT> to come before us. Go, knowing we are pleased.

**HERALD:** For <CANDIDATE>, Wassail!

### Begging the Boon (same event ceremony)

**HERALD:** The good and noble Order of the Pelican is invited before the throne.

**PELICAN:** Your Majesties, Our Order would fulfil our oaths and lend you advice on this day.

**CROWN:** What is your word?

**PELICAN:** It is our solemn belief that <CANDIDATE> has shown himself to be worthy of the accolade of a peer of the realm, and should be invited to join your Order of the Pelican, to serve you faithfully as they have til now.

**CROWN:** Summon <CANDIDATE> before us.

**HERALD:** <CANDIDATE> is summoned before the Throne of Ealdormere.

**CROWN:** Our Order has advised us that it would be a just thing to see you called a Mistress of the Pelican. We charge you to go and sit vigil this day and dwell on the virtues of this Order. Present yourself before us at this evening's court. Go, knowing we are pleased.

**HERALD:** For <CANDIDATE>, Wassail!

## The Ceremony

**HERALD:** Their Majesties of Ealdormere charge their Order of the Pelican to present themselves, with <CANDIDATE> before the throne.

**CROWN:** <CANDIDATE>, have you thought upon the obligation you are about to undertake?

**CANDIDATE:** Aye.

**CROWN:** Then hear the words of your Order.

**PELICAN:** The pelican signifies our Order in that it would bleed to feed its young. It would give of itself to see that others may benefit. That is what the Order of the Pelican should ever strive to do. The medallion you will receive is a token of that obligation.

**PELICAN 2:** The cloak of our order is a burden, for it shows all the realm what station our Order holds, wherever our Masters and Mistresses may be, and it is our duty to commit no evil that might disgrace our order. A virtuous Master of the Pelican should be seen to be sought out when needed. Your cloak you receive is a token of your responsibility.)

**PELICAN 3:** There are no other tokens of this Order, for humility is a virtue that should be held by this Order, for regardless of what station you

may hold now or evermore, to be a Master of the Pelican is to serve, and be a good servant to your Crown and Kingdom.

**KING:** Who will speak to this person's virtues?

<A knight, laurel, and lady of the rose shall speak>

**HERALD:** A knight is charged to speak true what he sees. A Companion of the Laurel is charged to know of what they speak. A royal lady has been our inspiration and received many times the words of peers. It must be fitting then if such noble persons would speak for <CANDIDATE> that they might well deserve the mantle of the Order of the Pelican.

**KING:** For what purpose do you wish to join the Order? If to be praised, to take your ease, and be held in honour without doing honour to the Order, you would be unworthy. If to serve your kingdom and Crown, then stay and hear our words.

**HERALD:** Mistress <CANDIDATE>, know that we are minded to elevate those to special honours that we observe from our majesty who exhibit continuous faithful service to us. It is the case of your person this day to be inducted into our Ancient and Honourable Order of the Pelican to honour your deeds done and services yet to be rendered.

Shall you give your solemn word to serve the realm of Ealdormere in whatever manner you can, to benefit and increase our realm and its people as they might enjoy, to ever speak true as a peer of our court, and to give wise counsel where we and others may need councilors. Will you promise to ever strive to the virtues of your order?

**CANDIDATE:** I will.

**HERALD:** Then hear the words of Their Majesties: <read scroll here>

**CROWN:** Then take these tokens as a sign of our trust in you.

**HERALD:** For Mistress <CANDIDATE>, Wassail!  
For the Order of the Pelican, Wassail!  
For the Crown, Wassail!



## Rose Ceremony



The Order of the Rose is an often overlooked Peerage Order. Like the other Orders, it is a polling order, however in Ealdormere it has been decided that all former consorts completing their reign successfully will be included in the Order of the Rose.

Please note that this ceremony traditionally follows immediately after acknowledging the former royal couple as a Count and Countess.

### Creation of a Lady (or Lord) of the Rose

**HERALD:** Her Majesty invites those members of the Order of the Rose to present themselves in her court

**HERALD:** Her Majesty now invites Countess N (or Count N) into her presence.

*< The newly made Count/ess approaches. >*

**HERALD:** From all Kingdoms of the Knowne World, those that have been Royal Consort in our Society, have stood together within the Rose's Order. Having reigned as Queen (or Royal Consort) of Ealdormere, Count/ess N, has been the Inspiration of both Our People and Her (His) Champion. She (He) has shown herself (himself) not only to be a figure of inspiration, but she (he) has undergone trials and responsibilities that few will ever know.

Therefore, it is the desire of Her Majesty to have all here witness Our welcoming Count/ess N into the Most Noble Order of the Rose. She (he) shall have the most solemn duty of being the guardian of chivalrous and courteous behaviour within the realm from this day forth.

**QUEEN:** Be as you have been. Leading by example, and the image of Grace and Beauty. (or that title which the consort has chosen to use during their reign)

*<Personal comments added by Her Majesty. Any token of the Order may be bestowed now.>*

**HERALD:** For Count/ess N, Lady/Lord of the Rose, Wassail!



## County Ceremony



Counts and Countesses are not created, they are acknowledged. Upon the completion of a successful reign, a former King or Queen becomes a Count or Countess by default, ceremony or no. However, a ceremony to acknowledge their new station as a member of the royal peerage is a good thing. This ceremony can be done on Coronation day or any day thereafter, as convenient to the Crown and the former royalty.

In Ealdormere, patents are given to all royal peerage automatically, and all Countesses become a Lady of the Rose. The patent is included in this ceremony, and the Rose ceremony should follow in the same court.

### Acknowledgement of a Count and Countess

**HERALD:** Their Majesties of Ealdormere invite COUNT N {& COUNTESS N} to attend their thrones in this court.

*<COUNT N and COUNTESS N present themselves>*

Their Majesties greet their Nobles, Peers, Lords, Ladies, Officers by Letters Warrant, Gentlefolk, Vassals, and other faithful subjects to whom these words are received, greetings!

Know that we observe from our majesty those who have exhibited faithful service to Us and Our realm, especially in matters which touch on Our prerogative, We proceed to elevate to special honours. And this is especially the case with those of noble memory and virtue as demonstrated by clear evidence in the recent past, as well as with their intrinsic merit. We now act in order that virtue be strengthened and many people be led to upright acts.

Therefore, considering our most dear cousin{s} COUNT {and COUNTESS}, and the service which {he/she/they} have faithfully rendered Ealdormere, and the way in which they have devoted their person to our realm in these times, and that they should continue to act thus in future.

By Our grace in our present court COUNT {and COUNTESS}, our {kinsman/kinfolk/cousins}, shall be acknowledged and assigned the name and title of Count {and Countess}, and {he/she/they} shall be invested with the coronet of gold embattled with their rank, and they shall have a place in our court and council and other gatherings over all other nobles of the realm.

We give and concede by Us and Our heirs, as is in Our power, to the aforesaid COUNT {and COUNTESS} their tokens of rank and position, to be received from us this day forward. They are to have this estate in perpetuity. Let this act be witnessed by our councilors the Seneschals of Law, and declared by our Herald this day.

*<Coronets and Regalia are bestowed, hopefully by the Crown allowing the Count to once again bestow a circlet on his lady.>*

For {His/Her/Their} Excellencies, COUNT N {and COUNTESS N}, Wassail!

*(Based on "Reports from the Lords Committees Touching the Dignity of a Peer of the Realm", London: 1829, Volume V: 235 as cited in Nobles and the Noble Life by Joel T. Rosenthal) 235 as cited in Nobles and the Noble Life by Joel T. Rosenthal)*



## Acknowledgement of a Duke & Duchess Ceremony



**HERALD:** Their Majesties of Ealdormere invite DUKE N {and DUCHESS N} to attend their thrones in this court.

*<DUKE N and DUCHESS N present themselves>*

Their Majesties greet their most noble Cousin{s} DUKE N {and DUCHESS N} on this Coronation Day, and offer their most heartfelt greetings!

Know that Their Majesties hold DUKE and DUCHESS in the highest regard, for twice has a man been inspired to show feats of valour above all others, twice has that valour prevailed, and twice have you both known the burden of the Crown and the duty of the throne.

It is only fitting that DUKE and DUCHESS are acknowledged in this court today for such acts as a Duke {and Duchess} of Ealdormere. You shall know no higher title. You shall receive no greater coronet of rank than this golden one of strawberry leaves. You shall have your place in our realm assured from this day on. We shall await your counsel as Royal Peers of the realm. We shall uphold you to be pillars of example upon whom this kingdom rests.

**CROWN:** We do this, because it is right and fitting and just, and we know your worth. Let all Our realm know this worth for all days

*<scroll should be read here>*

*<Coronets and Regalia are bestowed, hopefully by the Crown allowing the Duke to once again bestow a circlet on his lady.>*

**HERALD:** For {His/Her/Their} Graces, DUKE N {and DUCHESS N}, Wassail!



## Invocation of the Royal Lists



**SENESCHAL:** Good nobles, do each of you affirm that both you and your consort satisfy all the requirements set forth by the Law and the Crown to participate in this list?

*<The participants shall answer affirmatively>*

**MARSHALL:** Good nobles, have you all read and do you understand the Rules of the Lists and the conventions of chivalric combat for the realm? Do you swear to conduct yourselves in a chivalric and noble manner as befits your consort's good name and honour?

*<The participants shall answer affirmatively>*

**HERALD:** Good nobles, you now know the requirements of law, and the Crown. You know that your consort shall watch over you this day, and they shall inspire you as they represent Honour, Truth, and Love. The Crown knows that you will conduct yourselves nobly as befits this solemn tourney to determine the Crown's Heirs and Future, not just today for the realm, but always and in all things as your consort deserves.

By your valour, you will advance the favour you bear. By victory you shall declare the name of your Consort for all to know, and you shall serve the Kingdom by bearing the weight of the Crown. Through inspiration one noble here shall earn for another the Honour of the Kingdom of Ealdormere.

**KING:** You have heard Our intent for these Lists. Do you swear to act nobly, as our Officers of State have made Our intent clear?

*<The participants shall answer affirmatively>*

**QUEEN:** Bear your favours well then, and enjoy this day of chivalry and honour to shape Our Realm's future.

**KING:** Let the tourney commence!



## Creation of the Crown Prince & Princess



**HERALD:** Their Majesties call forth Their Earl Marshall and Seneschal of the Realm

*<The Marshall and Seneschal presiding over the Tourney present themselves>*

**KING:** Have you good news?

**MARSHALL:** Yes we do, my liege. Your Seneschal and I have watched your tourney, and can state in good faith that the <CONSORT> inspired <VICTOR> to achieve victory in the List.

**SENESCHAL:** I attest that these nobles the victors in your tourney may sit beside you as your Heirs as the Law allows if you would invest them this day.

**KING:** We thank you for your diligent works this day. You have Our leave to withdraw, knowing you have served the Crown well. Herald, invite forth our Heirs.

**HERALD:** Their Majesties invite into this court <VICTOR> and <CONSORT>, Heirs to Ealdormere.

**KING:** You have won Our Tourney this day. Will you accept this Coronet so all will know your prowess, and the heavy mantle you will one day bear?

*<King crowns Victor>*

**QUEEN:** You have won the Tourney this day. As you have accepted a favour to bear, you may bestow this Coronet in return. For your lady has truly inspired you to attain this place in our court.

*<Queen hands Victor Coronet, Victor may speak at the Crown's leave, and crown the Consort>*

**KING:** As you now serve the realm, swear fealty as Crown Prince and Princess.

**HEIRS:** I here swear fealty  
To serve the Crown of the North  
To attend your courts,  
To heed your wisdom,  
And learn what it is  
To wear the Crown  
And serve the realm  
Thus swear I, N.

**CROWN:** Your homage we accept,  
So let it be repaid in kind.  
We shall honour your deeds  
And heed your words  
Rewarding fealty with love  
Service with honour  
And truth with justice.

**HERALD:** For The Prince and Princess of Ealdormere, <VICTOR> and  
<CONSORT>, Wassail!



## Coronation Ceremony



It is well advised that a number of heralds be available for the Coronation Ceremony. The herald is required to do the lion's share of the lines within the ceremony so it may be advisable to split the ceremony between two or even three heralds. As well, it would be well advised to have a herald or assistant to help direct "traffic" at the back of the hall, for the procession of the Crown Prince and Princess and one at the "front" of Court to assist in directing "traffic" before the thrones – this person could also serve as the "prompter" during the Oaths of Fealty.

Their Majesties' Final Court proceeds as normal through the dismissal of their Champions and retinue. It is at this point that the Herald begins the Coronation Ceremony:

**HERALD:** On the \_\_\_\_ day of \_\_\_\_\_ Anno Societatis \_\_\_\_ the Kingdom of Ealdormere did hold a Crown Tournament in \_\_\_\_\_ to determine who would succeed to the Crowns and Thrones of Ealdormere. \_\_\_\_\_ was the victor on the field that day, and he is in court today to press his claim.

**KING:** Let him approach.

**HERALD:** Their Majesties would invite *<Crown Prince>* into Their Court.

*The Crown Prince enters, with his attendants, and stands before the thrones.*

**KING:** Why have you come into Our court?

**CROWN PRINCE:** To claim what is mine, by right of arms and the laws and customs of this land.

**QUEEN:** Do you make this claim only for yourself?

**CROWN PRINCE:** I claim it also for my lady, *<Crown Princess>*.

**KING:** Then let her join you here.

**HERALD:** Their Majesties would invite *<Crown Princess>* into Their Court.

*The Crown Princess enters, with her attendants.*

**KING:** We have heard your claims.

**HERALD:** Does anyone here stand to support these claims?

*Earl Marshal (or Marshal-in-Charge of Crown Tourney) approaches*

**MARSHAL:** Yes I do, my liege. I have witnessed your tourney, and can state in good faith that <Crown Princess> inspired <Crown Prince> to achieve victory in the List.

*The Seneschal approaches*

**SENESCHAL:** Your Majesty, the good Prince is within his right, and today has been confirmed as his Coronation Day.

*as an additional bit of theatre a Knight of the Realm or the combatant from the finals of Crown Tourney may approach and support the claim thusly:*

**KNIGHT (or other combatant):** I, \_\_\_\_\_, declare the justice of <Crown Prince> claim.

*Throwing a gauntlet to the floor he continues:*

**KNIGHT (or other combatant):** Does anyone here challenge his right to ascend the Throne of Ealdormere?

*<pause for effect>*

**HERALD:** Your Majesty, <Crown Prince> has been confirmed as Your rightful heir and this is the day that has been confirmed as his Coronation Day.

**CROWN:** We acknowledge your claim. Step forward.

**HERALD:** Do you, <Crown Prince>, before your King and Queen, and witnessed by The Peers and Nobility of Ealdormere, relinquish your title as Crown Prince of the realm, and accept the burden of the Crown?

**HEIR:** Aye.

**HERALD:** Then know what you accept. You shall not be an all powerful lord. You have a duty to govern this realm. You must bear the burdens of the people, and strike the mightiest blows, ever foremost on and off the field, and never can you admit defeat or retreat from the foe. You shall not have the common joys of living, and no freedom to indulge in personal affairs – you must set those aside until your Heirs succeed you. You shall

rule Ealdormere, protecting it and serving it and loving it. You shall represent every man woman and child that lives within your lands.

**CROWN:** Do you still accept the burden of the Crown?

**HEIR:** Aye.

**CROWN:** Take this crown as a symbol of your rule over the realm. Take this sword as a symbol of justice and your honour in this Kingdom.

**HERALD:** People of Ealdormere, behold your new King!

**HERALD:** (addressing the Crown Princess): *<Crown Princess>*, will you, before The Peers and Nobility of Ealdormere, relinquish your title as Crown Princess of the realm, and accept the burden of the Crown?

**HEIRESS:** Aye.

**HERALD:** Then know what you accept. You shall not be an all powerful lady. You have a duty to govern the realm and share the burden of your King. You are the host of the realm, and must make all feel welcome who come to your halls. You shall not have the common joys of living, and no freedom to indulge in personal affairs -- you must set those aside until your Heirs succeed you. You shall rule Ealdormere, protecting it and serving it and loving it. You shall represent every man woman and child that lives within your lands.

**QUEEN:** Do you still accept this burden?

**HEIRESS:** Aye.

**QUEEN:** Then take this crown as a symbol of your rule over the realm. Take this scepter as a symbol of justice and your honour in this Kingdom.

**HERALD:** People of Ealdormere, behold your queen!

**NEW KING AND QUEEN:** Our thanks to you [Old King and Old Queen] for keeping the realm so well. You have our leave to depart.

**HERALD:** People of Ealdormere, be upstanding for *<Old King & Queen>!*  
For *<King & Queen>!* Wassail!  
For *<Old King & Queen>!* Wassail!  
For Ealdormere! Wassail!

*<pause for applause>*

*NOTE: The following order for the fealties is based upon the following "order" – first – Protect the Kingdom by having the Knights swear; second – Secure the land by having*

*the landed Barons and Baroness swear; third – Secure the “administration” of the Kingdom by having the members of the Privy Council swear – beyond that, those swearing fealty are done in order of precedence (beginning with the Royal Peers). This order, like this ceremony, is simply a “suggested” order and the in-coming Crown are free to follow whatever order they wish – although the Knights, the Landed Barons and Baronesses and the Privy Council MUST be called to swear fealty.*

**HERALD:** As a knight swears fealty to the Crown when the honor is received, so is that fealty renewed at the beginning of each reign. Therefore let all Knights of the Realm come forth before the Throne together with those Masters-at-Arms who wish to swear fealty.

**CHIVALRY:**

I here swear fealty and do homage,  
To the Crown of Ealdormere  
To ever be a good Knight and true,  
Reverent and generous,  
Shield of the weak,  
Obedient to my liege-lord,  
Foremost in battle,  
Courteous at all times,  
Champion of the right and the good,  
Thus swear I, N.

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

**HERALD:** Let those who hold lands of the Crown as Baron & Baroness come now to swear fealty.

**BARON/ESS:**

I here swear fealty and homage,  
To the Crown of the North  
With oaths given and received  
To be your vassal, and hold your land  
To have your people prosper,  
And benefit the realm  
To lead in honour,  
And bestow honour as is due  
Thus do I swear,  
As the Barons and Baronesses of X

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

**HERALD:** Let all the Greater Kingdom Officers of Ealdormere come before Their  
Majesties to swear fealty.

**OFFICERS:**

I here swear fealty (service),  
To the Crown of the North  
To sit your council, and offer my voice  
I shall lend my service freely,  
And offer you truth without fear  
And hold my office,  
For the good of the realm  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

**HERALD:** Their Majesties would now invite forth those Royal Peers wishing to  
swear fealty.

**ROYAL PEERS:**

I here swear fealty,  
To the Crown of the North  
With oaths given and received  
As I have been served,  
So may I serve.  
As I have held trust,  
May I be trustworthy  
As I hold great station,  
May it be for good cause,  
In service to the glory of Ealdormere  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

**HERALD:** Those members of the Order of the Pelican, whose Service is recognized as an example to all: come forward if you would swear fealty to the Crown of Ealdormere.

**PELICANS:**

I here swear fealty,  
To the Crown of the North  
With oaths given and received  
I shall serve the realm,  
Through word and deed  
I shall speak true,  
And act truer.  
I lend my hands and my heart,  
And this solemn oath  
As companions of your Order of the Pelican  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

**HERALD:** Their Majesties also call those Teachers of the Order of the Laurel who would offer fealty to the Crown, join your fellows of the Peerage of Ealdormere in pledging faith to <King & Queen>, true King and Queen of this Realm.

**LAURELS:**

I here swear fealty,  
To the Crown of the North  
With oaths given and received  
The labour of my hands,

I pledge to the kingdom  
The beauty of the realm,  
Is my safekeeping  
I lend my hands and my heart,  
And this solemn oath  
As companions of your Order of the Laurel  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

**HERALD:** Their Majesties now call upon those people of the Kingdom who wish to  
pledge their support and allegiance to the Crown of Ealdormere

**POPULACE:**

I here swear fealty,  
To the Crown of the North  
I shall serve the realm,  
As best I can  
I shall follow the banner,  
And honour my King  
I shall attend the throne,  
And love my Queen  
The laws I uphold,  
The traditions I honour  
I serve Ealdormere,  
Thus swear I, N

**CROWN:**

We hold you to your words  
And return these words to you  
We shall honour your deeds,  
Reward fealty with love,  
And service with honor,  
As long as we hold Ealdormere's throne.  
(and oath breaking with justice/vengeance)

## **Award of the Wolf's Cub Text:**

Hear, see, read and understand that size and age are no hindrances to good service and a giving heart. There are children within the Lupine Kingdom of Ealdormere who have served beyond their years and set an example to others. Such a gentle is [recipient], who [reasons for award]. Therefore do We, [Sovereign], [King/Queen] of Ealdormere, and [Consort], Our [Queen/King] by grace and inspiration, bestow upon him/her the Award of the Wolf's Cub this [day] day of [month], Anno Societatus [year], while sitting on Our thrones in Our [group hosting event] at [event].

## **Scroll of Honour Text:**

There exists in the Trillium Kingdom a record of the worthy deeds of the people and friends of Ealdormere. It is fitting for the names of those accomplishing worthy deeds to be entered upon this scroll. One such name is [recipient], who [reasons for award]. Therefore do We, [Sovereign] and [Consort], [King/Queen] and [Queen/King] of Ealdormere, command that he/she be entered into the Scroll of Honour. Done this day in Our [group hosting event] at [event], [day] [month], Anno Societatus [year].

## **Award of the King's Favour Text:**

Be it known throughout this realm of Ealdormere, that our right high and noble King [name] does sit His throne in court today, and casts His eyes in favour upon His good and worthy subject [recipient's name]. Let all know that this good noble shall henceforth bear a mark of Royal Favour for his acts that support King and Crown. [Recipient] shall receive from His Majesty's hand, the King's Favour, and is commended to make display of it so all shall know of the singular favour the Crown finds in this person. Done this [day] day of [month], Anno Societatus [year].

## **Award of the Queen's Favour Text:**

From Her Throne the Queen of Ealdormere [name] did witness the good heart and acts of one [recipient]. It is with a glad heart that she does call him/her forward today to publicly commend them for reason of [reasons], and mark them with her Favour. So let all here bear witness that the Award of the Queen's favour has been bestowed upon [recipient] this [day] day of [month], Anno Societatus [year].

## **Order of the Rose Text:**

Here the rose reigns as Queen of the garden, So have you [recipient] reigned with grace and demeanor, inspiring all that discerned you as Queen and helpmate of Chivalry. In recognition of this service We, [name] Monarch of these Lupine lands, and [name] his Trillium Queen, but create by decree that which you have demonstrated by example, and elevate you to the honour and estate of Lady of the Rose, bestowing herewith all rights and privileges apparent thereto. Signed by Our hand this [day] day of [month] AS [year] as We ascend the throne at [event] in [location].

## **Alternate Order of the Rose Text:**

(the following wording was written by Baron Auguste Valizan, based upon his original wording for the induction of Countess Rustique de Sourde (7th Queen of Ealdormere) into the Order of the Rose, Anno Societatus XXXVI)

When in full bloom, that flower so regal,  
three petals stretching proudly, warmly  
in Knowne Worlde Wide embrace.

Empress of the garden for her beauty so rare  
watered by the honour of the people with care.  
From marbled halls to bureaus of commerce  
thy hardy presence led with humour and grace.  
But the season's end comes too soon.

A blossom of alabaster under a blanket of snow,  
as slightly fades the Trillium's flowering.

Tie buds of green to the bouquet that gathers  
as the Trillium becomes a Rose.

Thus do We [name] Monarch of these Lupine lands, and [name] his Trillium Queen, commend [recipient] and join her into the noble Order Of The Rose for successfully completing a reign on the throne of Ealdormere. Done this [day] day of [month] AS [year] as We ascend the throne at [event] in [location].

## **A.O.A. Text:**

Be it known that We, [King], King by right of arms, and [Queen], Our Queen, are minded to make unto [Name] an Award of Arms in recognition of his/her service to the Ealdormere, specifically for [Service]. We bestow upon him/her the right to bear arms as registered within the Society for Creative Anachronism without let or hindrance from any person, and the rights and responsibilities conveyed by his/her elevation to this rank. Done this [Date] day of [Month], Anno Societatus [Year], while sitting on our thrones in Our [Place name], in testimony whereof we have set our hand and seal.

Before the Trillium Throne of [King] and Our beautiful [Queen] kneels Our humble servant. [name] is noble in deed, but not in name. [His/ her] service to this Kingdom by [reason for the award] has enriched and benefited all of Our people. Thus, this day [date] of [month] Anno Societatus [Year], we see fit to bestow upon [him/her] the right to bear arms within Our Society and charge [him/her] with the responsibilities conveyed by this elevation. We set Our hands and seals to this proclamation while sitting on Our thrones at [event name].

## **Award of the Maiden's Heart Text:**

From our Lupine Thrones in Our [group hosting event] do We, [Sovereign], [King/Queen] of Ealdormere by right of arms, and [Consort], by inspiration Our most gracious [Queen/King], send greetings. Be it known that We do recognize the exemplary service of [recipient], who [reasons for award]. We do here commend him/her and are pleased to bestow upon him/her the Award of the Maiden's Heart and the right to bear the badge of the award. Given this [day] day of [month], Anno Societatus [year], at [event], in testimony whereof We have set Our hands and seal.

## **Award of the Orion Text:**

Proclaim throughout the realm that We, [Consort], [Queen/King] of Ealdormere and [Patron (ess)] of the Arts and Sciences, and [Sovereign], Our [King/Queen] by right of arms, are right mindful of the skills in which [recipient] has displayed in [details of reasons for award]. Therefore do We wish to recognize him/her with Our Award of the Orion and give him/her the right to wear the badge of the award. Done by Our hands and seal this [day] of [month], Anno Societatus [year], while sitting on Our thrones in Our [group hosting event], at [event].

## **Award of the Scarlet Banner Text:**

See, read, hear, know and understand by these presents that We, [Sovereign] and [Consort], [King/Queen] and [Queen/King] of these Trillium lands of Ealdormere, do wish to recognize the skill in martial activity which [recipient] has displayed, specifically [insert more details here]. For this do We now commend him/her and bestow upon him/her Our Award of the Scarlet Banner and the right to bear the badge of the award. Done while sitting upon Our thrones in Our [group hosting event] at [event] this [day] day of [month], Anno Societatus [year], in testimony whereof We have set Our hands and seal.

## **Grant of Arms (simple) Text:**

In accord with all that is proper, attend and bear witness. Since those things which are done lapse with the passage of time, and unless they are supported by written testimony, will easily slip the memories of men, We wish it to be known to all people both now and in future that We [Sovereign] and [Consort], King and Queen of Ealdormere, knowing well the value of the service of [recipient] especially his/her efforts as [details of service] hereby bestow unto him/her a Grant of Arms and the right to bear the Crest of the

Kingdom. We strengthen this appointment in writing as witnessed by those assembled at [event] this [day] day of [month], Anno Societatus [year].

## **Order of the Wain Text:**

All gentles and nobility, let it be known by all that We, [Sovereign] and [Consort], [King/Queen] and [Queen/King] of the Trillium lands of Ealdormere, in consideration of the most excellent service that [recipient] has given [details of service], are minded to induct him/her as a Companion into Our noble Order of the Wain and the right to bear the badge of the Order, Argent, a saltire pierced, on a bordure gules in cross four mullets argent. Furthermore do We bestow upon him/her a Grant of Arms and the right to style themselves the Honorable Lord/Lady with the right to bear his/her arms [insert blazon here if one has been registered] with the Crest of the Kingdom. Given by Our hands this [day] day of [month], Anno Societatus [year], at [event] in Our [group hosting event].

## **Order of the Crucible Text:**

From Our Lupine Thrones in Our [group hosting event] do We, [Consort], [Queen/King] of Ealdormere and [Patron (ess)] of the Arts and Sciences, and [Sovereign], Our [King/Queen] by right of arms, are right mindful of the exemplary skill in which [recipient] has displayed in [details of reasons for award]. We therefore wish to recognize him/her as a Companion of Our noble Order of the Crucible and may bear the badge of the Order. And furthermore do We give unto him/her a Grant of Arms and the right to bear his/her arms [insert blazon here if one has been registered] with the Crest of the Kingdom. Given by Our hands this [day] day of [month], Anno Societatus [year], at [event].

## **Order of Thorbjorn's Hammer Text:**

To all unto whom these presents come, know that We, [Sovereign], [King/Queen] of Ealdormere by right of Arms, and [Consort], by grace and inspiration Our [Queen/King], do know well of the great prowess which [recipient] has displayed [insert more details here]. As such exemplary skill should not go unrecognized, We do now commend him/her and induct him/her as a Companion into Our noble Order of Thorbjorn's Hammer and allow him/her to wear the badge of the Order: Gules , a Thor's hammer within a bordure embattled argent. Further, We do confer upon him/her a Grant of Arms and the right to bear his/her arms [insert blazon here if one has been registered] with the Crest of the Kingdom. Done by Our hands and seal while sitting on Our Lupine thrones in Our [group hosting event], this [day] day of [month], Anno Societatus [year], at [event].

## Other Option for Orders

Proclaim to all gentles and nobles and let it be known by these present letters that We, [Sovereign] and [Consort], [King/Queen] and [Queen/King] of these mighty lands known as Ealdormere, send due commendations and greetings. We hope not only to embellish, but to increase the dignity of Our lands when We dispense titles of honour among noble, discreet and valiant persons. Wherefore We have directed the regard of Our consideration to [recipient] who has rendered to us and Our Kingdom not only useful but fruitful and honourable services. We do prefer and create him/her by Grant of Arms, A Companion of the Order [of High Merit for [Service/Arts and Sciences/Martial Arts]: [leave blank space for award name]. He/She shall receive all honours, duties and privileges as are conveyed by this station including the right to bear the badge of the Order.(Blazon of said Order) The College of Arms having approved: [blazon] for his/her sole and unique use, the Honourable Lord/Lady [recipient's name ] shall bear these Arms with the Crest of the Kingdom as a sign of Our high favour .Done by Our hands this [day] day of [month], Anno Societatus [year].

Be it known by all that We, [Sovereign] and [Consort], [King/Queen] and [Queen/King] of the Lupine Kingdom of Ealdormere, send greetings from Our [group hosting event] at [event]. It is the privilege of the Crown to recognize certain nobility, and We have seen such nobility in [recipient], by [reasons for award]. We do therefore declare him/her to be a [Baron (ess)] of Our court. And though by this rank he/she shall hold no authority or power to command, so shall he/she be granted such honour and respect as befits a person of great worth and courtesy. Henceforth he/she may be addressed as "Your Excellency", and may wear a coronet of silver ornamented with six pearls. This do We affirm by our hands and seal this [day] day of [month], Anno Societatus [year].

## **Royal/Kingdom Augmentation of Arms**

Let all nobles and peers of the realm draw near, and let all gentles of the realm hear these words, that Their Most Gracious Majesties, [Sovereign] [Rex/Regina] and [Consort] [Regina/Rex] do recognize the noble worth of [recipient], and the good works they have done for the Realm of Ealdormere. Their Majesties convey Their thanks to [recipient], and know in the fullness of Their wisdom that no kingdom honour is sufficient for the service that has been rendered to Their royal person.

It is therefore Their desire and decree that [recipient] shall be known to all by a mark of royal favour. This favour shall take the noble bearing of an Augmentation of Arms, to whit, [charge\*], to be borne on an escutcheon of pretense, a roundel, a canton, or in any other manner of noble bearing that shall display this singular mark of favour of the Crown.

Let all cheer for this wondrous occasion, and let the heralds now be set to work! Done this [day] day of [month], Anno Societatus [year], from the Court of Their Majesties, [Sovereign] [Rex/Regina] ET [Consort] [Regina/Rex] Regina Borealis.

## **Text for the Order of the Pelican:**

To all and singular unto whom these presents shall come, , [Sovereign] and [Consort], undoubted King and Queen of the Sovereign Realm of Ealdormere, bid you greetings. In acknowledgment of his/her untiring and selfless devotion to the welfare of Our Kingdom, and after consultation with the members of the Order, We hereby elevate Our subject, [recipient], to the Order of the Pelican of the Society for Creative Anachronism, and affirm by these Letters Patent his/her exclusive right to bear the arms .[Blazon]. In token whereof, We grant him/her the privilege of displaying above his/her shield, in whole or in part, the achievement proper to the Order: to wit, a cap of maintenance gules turned up plumetty argent gouty de sang, set upon a silver helmet, with mantling Color doubled Metal [, and doth more plainly appear depicted in the margin]. This have we done on the [date] day of [month], Anno Societatus [year]. In witness whereof We here set Our hand and seal.

## **Text for the Order of the Laurel:**

Greetings to all gentles and nobles of the Known World unto whom these presents shall come, from King [King's name] and Queen [Queen's name] of the Sovereign Realm of Ealdormere. The excellence and endeavors of Our subject, [Name], in the [ area[s] of specific arts or sciences] , have moved Us, after consultation with the members of the Order, to elevate him/her to the Order of the Laurel of the Society for Creative Anachronism, on this[ date] day of [month], Anno Societatus [year]..We affirm by these Letters Patent his/her exclusive right to bear the arms following, that is to say,[Blazon]. As further token of Our esteem, We grant him/her the privilege of displaying above his/her shield, in whole or in part, the achievement proper to the Order: to wit, a wreath of laurel vert set upon a silver helmet, with mantling Color doubled Metal [, as doth more plainly appear in the margin]. In testimony whereof, We here set Our hand and cause the Seal of Ealdormere to be affixed.

## **Text for Chivalry:**

To all and singular unto whom these presents shall come, [King's name], King by right of arms, and [Queen's name], Queen by virtue of her courtesy, of the most Sovereign Realm of Ealdormere, send commendations and greetings! In acknowledgment of his/her chivalry and martial prowess, and after consultation with his/her Peers of Arms, We hereby elevate Our subject [Name] to the rank of Knight of the Society for Creative Anachronism. Furthermore do We affirm by these Letters Patent his/her exclusive right to bear the arms [Blazon]. In token whereof, We grant him/her the privilege of displaying above his/her shield, in whole or in part, the achievement proper to this rank: to wit, a silver helmet with mantling [Colour] doubled [Metal], with the gold chain of Knighthood surrounding the shield [as is more plainly depicted in the margin]. This have We done on the [date] day of [month]. Anno Societatus [year], In witness whereof We here set Our hand and affix the Seal of Ealdormere.

## **Alternate Text for Knight:**

To all and singular to whom these letters come, Greetings: [recipient], has proven his/her chivalry and prowess on many a field of honour, and his/her nobility in the gentle skills so prized by the people of Ealdormere is known to all. Therefore do We, [King's name], King by right of arms, and [Queen's name], Our Queen, hearing the acclaim of his/her peers find him/her worthy to don the belt, chain and spurs of a Knight of Our Realm and most joyfully award unto him/her the accolade. As a further sign and token of his/her new found estate do We bestow upon him/her these arms by Letters Patent ,[Blazon] which shall be borne by him/her and no other. This do We affirm by our hands and seal this [day] day of [month], Anno Societatus [year].

## **Alternate Text for Master (Mistress) of Arms:**

To all to whom these presents do come, let it be known that [recipient], has proven his/her chivalry and prowess on many field of honour and his/her nobility in the gentle skills are known to all. Therefore do We [King's name], King by right of arms, and [Queen's name], Our Queen, hearing the acclaim of his peers find [recipient], worthy to don the Baldric of a Master [Mistress] of Arms and do joyfully receive him/her into the Chivalry of Our Realm, and as a further sign and token of his/her new found estate do We bestow upon him/her these arms by Letters Patent, [Blazon] which shall be borne by him/her and no other. In witness We have set our hand and seal this [day] day of [month], Anno Societatus [year].

## **Text for Count**

Due commendations and greetings unto all nobles and gentles throughout the Known World, from King's name and Queen's name, King and Queen of the Kingdom of Ealdormere. Henceforth, Name shall be known as a Count equivalent title in the Society for Creative Anachronism, by virtue of having governed these past months as King of Ealdormere. Furthermore do We confirm by these Royal Letters Patent his exclusive right to bear the arms Blazon. In token whereof, We grant him the privilege of augmenting the achievement above his shield with an embattled coronet Or set upon a helmet of gold, with mantling Color doubled Metal [, as is depicted in the margin hereof]. He shall hold said rank from this, date day of month, Anno Societatus [year], unto the end of his days. In testimony whereof, We have signed these Letters Patent, and caused the Seal of Ealdormere to be hereunto affixed.

## **Text for Countess:**

Let all nobles and gentles throughout the Known World understand by these presents that We, King's name and Queen's name, King and Queen of the Kingdom of Ealdormere send greetings! We recognize that Name hath these past months borne the mantle of Queen of Ealdormere with dignity and grace. She shall be known henceforth as Countess and Lady of the Rose in the Society for Creative Anachronism, and We here confirm by these Royal Letters Patent her sole right to bear and display the arms Blazon. In token whereof, We grant her the privilege of augmenting her heraldic achievement with a wreath of roses Or slipped and leaved proper [, as is more lively displayed in the margin]. She shall hold said rank from this our , date day of month, Anno Societatus [year], unto the end of her days. In testimony whereof, We have caused to be made these Letters Patent, which We have signed, and the Seal of Ealdormere to be hereunto affixed.

## **Text for Duke:**

Unto all nobles and gentles throughout the Known World, We, King's name and Queen's name, King and Queen of the Kingdom of Ealdormere, send greetings! Henceforth, Name shall be known as a Duke in the Society for Creative Anachronism, by virtue of having borne the burden of Kingship twice. Furthermore, We confirm by these Royal Letters Patent his right to bear Blazon. We here charge Duke {recipient's first name} to uphold the dignity of this station; in token whereof We grant him the privilege of augmenting the achievement above his shield with a ducal coronet Or set upon a depiction of his helmet in gold or other metal, with mantling Color doubled Metal [, as can be more clearly seen in the margin hereof]. He shall hold said rank from this our , date of month, Anno Societatus [year], unto the end of his days. In testimony whereof, We have signed these Letters Patent, and caused the Seal of Ealdormere to be hereunto affixed.

## **Text for Duchess:**

Nobles and gentles throughout the Known World unto whom these presents shall come, We, King's name and Queen's name, King and Queen of the Kingdom of Ealdormere, send greetings! Henceforth, Name shall be known as a Duchess the Society for Creative Anachronism, in recognition that she has twice borne the mantle of Queen with dignity and grace. Furthermore, We confirm by these Royal Letters Patent her right to bear the arms Blazon. We here charge Duchess {recipient's first name} to continue the traditions of this rank; in token whereof, We grant her the privilege of augmenting the achievement above her shield, in whole or in part, with a ducal coronet Or environed of a wreath of roses Or and strawberry leaves vert, set upon a golden helmet, with mantling Color doubled Metal. She shall hold said rank from this, date of month Anno Societatus [year], unto the end of her days. In testimony whereof, We have caused to be made these Letters Patent, which We have signed, and the Seal of Ealdormere to be hereunto affixed.

## **Alternative Opening Phrases**

To all and singular unto whom these presents shall come...

King's name and Queen's name ...

Let all gentles and nobles know by these presents that...

Know all men by these presents that....

Be it known to all by these presents that....

Proclaim to all gentles and nobles, that....

All nobility, know ye by these presents that...

See, read, hear and understand by these presents that We....

Due commendations and greetings from King's name and Queen's name,  
King and Queen of Ealdormere, unto all nobles and gentles to whom these  
presents shall come.

Or any greeting line from any other scroll text.